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| **Job Title:** | Senior Care & Treatment Advisor   |
| **Reports To:** | RRHS Project Director, ICAP in Sierra Leone |
| **Location:** | Freetown, Sierra Leone |
| **Date:** |  |

**POSITION SUMMARY**

ICAP at Columbia University is an international non-governmental organization that aims to ensure the wellness of families and communities by strengthening health systems around the world.

ICAP, with support from the Health Resources and Services Administration (HRSA), is collaborating with the MoHS to accelerate and optimize services around the three 90s’ in supported health facilities. In light of this, ICAP is looking to recruit a Senior Care & Treatment Advisor . S/He will support the design and implementation of quality comprehensive HIV/AID intervention.

Working under the guidance and direction of the RRHS Project Director, the Care & Treatment Advisor will oversee the overall coordination of the RRHS care and treatment intervention in Sierra Leone and actively pursues opportunities for new initiatives. S/He will support the NACP, in collaboration with supported facility leaderships in achieving the 2nd, and 3rd 90 targets.

**MAJOR ACCOUNTABILITIES**

* Design and implement quality comprehensive treatment and care interventions across supported health facilities
* In consultation with the RRHS project director, work with the prevention advisor to develop the RRHS costed annual work plan to guide program year interventions.
* In collaboration with NACP, align annual work plans with national priorities while keeping track of project goals
* Lead the development of technical treatment and care package for service uptake and better treatment outcomes
* Work with NACP to implement standard treatment and care package in alignment with the national plan
* Work with the NACP to strengthen the national ART treatment technical working group
* Provide TA to the NACP to roll out Dolutegravir in line with the national plan at ICAP supported health facilities
* Provide technical assistance to NACP in developing/updating job aids, client education materials and monitoring and evaluation tools to support quality od services
* Provide TA for the implementation of Differentiated HIV Service Delivery at ICAP supported health facilities
* Using national guidelines and training materials, develop and roll-out training specific to identified gaps at supported health facilities
* Work with M&E team to coordinate the timely roll out of Site Improvement through Monitoring Systems implementation with developed after-action/remediation plans
* Provide TA to the STO’s to use data to guide and inform strategic implementation shift during mentoring and coaching visits
* Support capacity building of HCWs to monitor routine viral load testing for recipients of care, management of high viral load and switch failing patients as appropriate
* Support STO’s to roll out and monitor program strategies and implementation fidelity
* Coordinate with the Prevention Advisor to prepare the quarterly, semi-annual and yearly program progress report
* Support STO’s to track, document, and report successes specific to program implementation
* Coordinate with the prevention advisor to ensure rapid ART initiation and retention of the new and old recipients of care in the program
* Provide TA to the NACP and NTBLCP to strengthen the implementation of TB/HIV collaborative activities
* Complement other departments in analyzing and documenting the progress, impact, challenges and lessons learned from program implementation.
* Perform other duties assigned by the supervisor

**Job Requirement**

**Required qualifications and experience:**

* Bachelor’s Degree in Medicine is preferred, advanced degree (Doctorate/Masters) degree in public health, infectious diseases or epidemiology is an added advantage
* Eight years’ relevant post-qualification experience, and familiarity with USG procedures
* A minimum of 5 years of experience in HIV/AIDS and TB programming in resource-poor settings at the field level.
* Experience of working with stakeholders including civil society organizations and government at different levels
* Ability to work effectively in teams as well as independently
* Experience in HIV program technical coordination
* Experience in organizing and conducting training.
* Experience in developing of national documents related to HIV/AIDS Programs
* Excellent interpersonal and coordination skills
* Proficiency in written and spoken English
* Computer skills (MS Office and statistical packages)
* Experience working in PEPFAR funded programs

**NB**: The incumbent may be required to travel from time to time