**Job Description**

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| **Job Title:** | Assistant Professor - Physical Therapist Assistant Program | **Location:** | Meyer Health & Sciences Bldg. |
| **Department:** | Health Professions  | **Reports To:**  | Division Chair, Health Professions  |
| **Division:**  | Instruction | **FLSA Status:**  | Exempt |

**SUMMARY**

This position is responsible for instruction the statewide Idaho Physical Therapist Assistant Education (IPTAE) consortium program. The statewide program was formed by the College of Southern Idaho, College of Western Idaho, Lewis-Clark State College, and North Idaho College. This position is directly responsible and accountable for ensuring the fulfillment of curricular goals and objectives in compliance with accreditation standards through the Commission on Accreditation in Physical Therapy Education (CAPTE). This is a faculty position.

**Instructor Responsibilities:**

This list includes, but is not limited to:

* Assists the program director prepare for on-site reviews by the accrediting agency.
* Coordinates skills laboratory related to clinical skills, procedures, assignments and evaluation of physical therapist assistant students.
* Participate in recruitment events and in monthly or quarterly information sessions
* Complies with state and federal laws applicable to professional duties and responsibilities.
* Teaches a minimum of 15 equivalent credit hours per semester as assigned and maintains additional weekly contractual hours, including a minimum of five office hours, five campus hours and five discretionary hours divided between office and campus hours for a total of 30 hours on campus per week
* Utilizes a variety of instructional delivery methods
* Collaborates with Program Director to select appropriate learning resources for students, being mindful of cost for the student, becomes familiar with the assigned textbook(s), prepares class presentations and handouts for electronic distribution, and prepares a syllabus for each course, each semester
* Evaluates student learning outcomes according to description in the syllabus and delivers grades to the registrar on time
* Receives training in and keeps skills current in using the electronic and physical equipment and software necessary to accomplishing teaching and advising responsibilities
* Advises students using the recommended procedures as outlined in the College Advising Handbook
* Identifies student-learning outcomes; develops process and tools for assessment; incorporates results in order to modify instruction and materials in the program
* Participates in interprofessional education with other programs in the Health Professions and Nursing divisions. Includes use of the simulation lab and may include guest lecturing/lab instruction in other Health Professions or Nursing programs.
* Attends and participates in faculty meetings and serves on college committees
* Works cooperatively with the program director, consortium deans, and division chairs in program and course development, program review, outcomes assessment, program accreditation, and works continuously towards maintaining contemporary curricula or developing new curriculum.
* Participates in professional development activities as linked to student, self, and supervisor evaluations. Professional development emphasizes educational methodologies and the physical therapist assistant discipline
* Cultivates effective public relations with various community agencies/service providers and/or educational partners
* Maintains a positive, helpful, constructive attitude and work relationship with supervisor, college staff, students, and the community.
* Develops an understanding of and maintains a commitment to the mission of the College.
* May teach evenings and/or weekends.

# Marginal Duties

* Performs other duties as assigned.

**REQUIRED MINIMUM QUALIFICATIONS**

The requirements listed below are representative of the minimum qualifications necessary for an individual to satisfactorily perform each essential duty and be successful in the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties.

**Education and Experience**

* Graduated from a CAPTE accredited PT or PTA program.
* Minimum of five years of clinical experience including experience with physical therapist/physical therapist assistant relationships

# Certificates, Licenses, Registrations:

* Must hold a valid driver’s license.
* Must possess or be eligible to obtain an Idaho license to practice as a Physical Therapist or a Physical Therapist Assistant.
* Must possess or be able to obtain an Idaho State Professional-Technical teaching certificate.

**PREFERRED QUALIFICATIONS**

* Teaching experience in a variety of settings including but not limited to institutions of higher education, clinical instruction of student physical therapists and PTAs, staff in-services, presentations at local, regional or national conferences.
* Two years of experience in teaching, curriculum development in a physical therapist assistant or physical therapist program.
* Clinical or educational experience.
* Evidence of active participation in the professional organization.

# Knowledge, Skills and Abilities

* Excellent oral and written English communication skills.
* Ability to conduct effective training and presentations.
* Ability to use patient handling skills and manual therapy interventions.
* Ability to travel on an occasional basis to locations within the targeted service area of Idaho and Eastern Washington.
* Ability to use a personal computer and associated peripherals and current version of Microsoft Windows and Microsoft Office, Internet, and alternative delivery systems (e.g., internet and interactive video) at a proficient level.
* Ability to operate standard office equipment including phone, fax, copier.

# Physical Demands & Work Environment

The physical demands and work environment described here are representative of those that must be met or are encountered by an employee in the normal course of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and use fingers and hands to keyboard or type, and to handle materials. The employee is occasionally required to stand; walk and reach with hands and/or arms. The employee must occasionally lift and/or move up to 25 pounds with or without assistance and with or without the aid of devices and/or equipment designed to assist in the lifting effort.

Ability to get in and out of vehicle as needed while traveling and gain access to various locations by climbing stairs as well as negotiating driveways and sidewalks. Ability to perform these duties year-round in weather that is sometimes wet, icy, or snow packed.

While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles or blood-borne pathogens and contaminants, blood-borne pathogens, or other health threats. The noise level in the work environment is usually moderate.

**Background Check**

Due to contractual requirements related to teaching in regional clinical facilities, employment is contingent on confidential review of National Background Check results.

**Drug Screening**

Drug Screening may be required for some clinical facilities.

**Immunizations**

Due to contractual requirements related to teaching in regional clinical facilities, proof of immunity or immunizations and annual testing for tuberculosis is required.

**Approved By Human Resources: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

July 2024