**Job Description**

**Job title:**  Field Technical Officer (Yangon)

**Job location**: Yangon with travel within the region

**Report to:** Technical Officer, ICAP at Columbia University in Myanmar

**Project description:**

ICAP at Columbia University, a global health leader situated within the Columbia University Mailman School of Public Health in New York City, initiated ICAP technical assistant program to support HIV response in achieving HIV epidemic control in Myanmar since 2014.

**Overall Job Functions:**

Field Technical Officer – State/Region, will be based in Yangon Region ICAP office, to support ICAP technical assistant (TA) activities in supporting scale up and decentralization of quality HIV and related services in Yangon, one of the high HIV burden States/Regions. With the support of ICAP technical team members, the incumbent will perform the activities with special focus on providing and coordinating clinical mentoring at ART facilities and MMT facilities, improving the quality of HIV laboratory testing services in assigned State/Region. Detail duties and responsibilities are listed below and all the activities are to be implemented in close collaboration with all key stakeholders and the other TA partners in the assigned State/Region.

**Duties and Responsibilities:**

**Technical Assistance**

* Provide on-site clinical mentoring TA at ART facilities to ensure provision of quality HIV care services
* Provide support in strengthening tele-mentoring as well as engagement of ART facilities, MMT facilities and laboratory teams in national and sub-national level Tele-Mentoring activities and virtual meetings and trainings
* Provide TA and coordination support in scale up and improving quality of HIV prevention services in the region
* In collaboration with key stakeholders at regional level, provide TA support in improving quality MMT coverage among PWID clients
* In collaboration with ICAP laboratory technical team, provide TA in ensuring quality of HIV laboratory services through coordinating and collaborating with key stakeholders and implementors in the region including local GeneXpert and HIV testing facilities to increase quality of HIV laboratory services through supporting engagement in quality assurance arrangements
* In collaboration with ICAP laboratory technical team, provide TA to ART facilities in ensuring quality of the VL samples and reducing sample rejection and error rates
* Provide TA in implementation of community-based HIV screening services in the Region
* Provide TA in strengthening community involvement (PLHIV and KP Peers) in HIV activities including case findings, linkage to care at relevant facilities (HIV, TB, MMT, Hepatitis, Medical care), sustaining PLHIV under care/ improving retention in care.
* Coordinate and collaborate with local stakeholders, implementing partners and community groups such as Myanmar Positive Group (MPG), community networks and self-help groups to provide TA to ensure functioning of peer support activities at HIV facilities
* In collaboration with technical teams and other partners, assist in implementation of ICAP activities addressing Stigma and Discrimination including establishment of KP friendly services at HIV facilities
* Participate in tracking progress of HIV response, identifying gaps and TA needs for achieving national targets

**Coordination and Representation**

* Provide field level operation and coordination assistance as necessary, among local stakeholders, ART facilities, laboratories, community groups and other implementing partners within the area to improve patient referral, linkages and feedback mechanism
* Support HIV facilities and PLHIV community in organizing peer meetings and peer trainings at HIV facilities
* Organize, participate and contribute in State/Regional and Township level meetings and trainings organized by ICAP
* Represent ICAP team at other sub-national level events as requested by the organization

**Reporting**

* Provide regular reporting on progress of the activities to the direct supervisor
* Assist in development of activity reports and other periodic reports to the donors, and State/Regional health authorities as necessary

**Others**

* Support in planning of activities and monthly cost estimation
* Support Program Assistant in preparing purchase requests for relevant activities
* Perform other tasks as requested by the direct supervisor as necessary

**Education:**

* Medical Doctor

**Experience, Skills and Minimum Required Qualifications:**

* At least 3 years of experience in HIV, TB/HIV and MMT/ART related program implementation and clinical management in Myanmar
* Excellent oral and written communications skills, interpersonal and diplomatic skills.
* Fluency in oral and written English
* Excellent computer skill (Microsoft Office package) and internet literacy

**Experience, Skills and Preferred Qualifications:**

* Experience in supporting public HIV facilities at the State/Regional level
* Experience working with an NGO/INGO providing HIV related services