**JOB TITLE: CQUIN Project Clinical Advisor, Eastern & Southern Africa**

**LOCATION: Eswatini, Zimbabwe, Kenya or other country in Sub-Saharan Africa**

**REPORTS TO: CQUIN Project Director**

**BACKGROUND:**

ICAP at Columbia University (ICAP) leads the multi-country CQUIN learning network, funded by the Bill & Melinda Gates Foundation. CQUIN aims to foster the expansion of HIV differentiated service delivery (DSD) in sub-Saharan Africa via south-to-south learning and provision of technical assistance to Ministries of Health and other partners engaged in the design, implementation, and evaluation of differentiated HIV programs.

Working closely with the CQUIN Project Director, the Clinical Advisor will provide technical support to CQUIN network activities in Eastern & Southern Africa, including promotion of uptake of DSD policies and tools; supporting ICAP’s technical assistance in a wide range of domains related to DSD; and helping to convene meetings, workshops, and south-to-south visits.

This position is grant funded.

**ROLES AND RESPONSIBILITIES:**

* Reporting to the Project Director, provide technical and programmatic assistance for CQUIN implementation, including but not limited to support for: country needs assessments, situational analyses, stakeholder scans, south-to-south exchange and documentation of innovations.
* Support effective project management, including work plans, reports, meeting/call notes and project performance monitoring.
* Support the design, implementation and evaluation of workshops and meetings, including: developing concept notes, agendas, panels and presentations; review country presentations; preparing participants; collecting and analyzing evaluation data; developing reports
* Support countries to develop action plans following CQUIN meetings/workshops, follow-up on meetings/workshops action plans implementation progress and update tracking grid as necessary
* Support online meetings/teleconferences convening ‘communities of practice’ – experts from multiple countries working on shared projects.
* Plan and lead south-to-south learning visits with participants from CQUIN network countries in Eastern & Southern Africa, including support for post visit action plan development and tracking of action plan implementation progress.
* Support the development and implementation of research projects related to differentiated care delivery.
* Assist in preparing workshop and program reports.
* Other related duties as required

**MINIMUM REQUIREMENTS:**

**EDUCATION**

* Advanced degree in medicine, nursing or public health

**EXPERIENCE, SKILLS, AND MINIMUM REQUIRED QUALIFICATIONS**

* Minimum five (5) years of progressive responsibility in the design and implementation of HIV care and treatment programs in PEPFAR-supported countries;
* Experience designing, implementing and/or evaluating differentiated service delivery initiatives
* Experience working in Eastern and/or Southern Africa
* Proven record of successful collaboration with Ministry of Health and donor partners
* Demonstrated project management skills and experience writing program reports
* Training in HIV Care and treatment (ART initiation, advanced HIV management, IMAI, DSD) will be an added advantage
* Fluency in English
* Proficiency with Microsoft Office suite, including Word, Excel, and PowerPoint

**TRAVEL REQUIREMENTS**

* Frequent international travel is expected.