



**Position Title: Tanzania HIV Impact Survey (THIS) Project Director (1 position)**

<b>Reports to:</b>	Country Director
<b>Supervises:</b>	Senior THIS Advisor; THIS Lab Coordinator; THIS Communications & Community Mobilization Coordinator; THIS Survey Coordinator
<b>Employment Type:</b>	Full-time
<b>Job Location:</b>	Dar es Salaam
<b>Travel:</b>	Up to 35% outside of job location

**Overall Job Function:**

The Tanzania HIV Impact Survey (THIS) is a national population-level HIV impact assessment (PHIA) conducted with support from the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and technical assistance through the U.S. Centers for Disease Control and Prevention (CDC) and ICAP at Columbia University. THIS is being led by the Government of Tanzania (GoT) through Tanzania Commission for AIDS (TACAIDS) and Zanzibar AIDS Commission (ZAC), and the Ministries of Health (MoH) of Mainland and Zanzibar, National Bureau of Statistics (NBS), the Office of Chief Government Statistician (OCGS), and the President's Office Regional Administration and Local Government (PORALG). The survey will be implemented by NBS, OCGS, and ICAP in collaboration with local partners, including the National Institute of Medical Research (NIMR), the Zanzibar Institute of Health Research (ZAHRI), Public Health Laboratories, the National AIDS Control Programme (NACP), and the Zanzibar Integrated HIV, Hepatitis, Tuberculosis and Leprosy Program (ZIHHTLP).

Reporting to the ICAP in Tanzania Country Director, the THIS Project Director will lead the implementation and technical assistance of the THIS which is a national population-level HIV impact assessment (PHIA) in Tanzania. The incumbent will ensure coordination of all facets of the nationally representative HIV survey, which involves various stakeholders including GoT ministries and agencies, academic and research institutions, selected development partners such as UN family and US government agencies. The THIS Project Director will provide oversight and management of key THIS staff including advisors and coordinators.

**Specific Responsibilities and Duties:**

- Under the guidance of the ICAP Country Director, liaise with the key THIS stakeholders in Tanzania mainland and Zanzibar including CDC
- Represent ICAP in high-level discussions about the THIS Project held with the NBS, OCGS, CDC and other in-country collaborators including TACAIDS, ZAC, MOH, and PORALG
- Communicate effectively to various audiences including THIS steering committee and technical working group regarding the details of the project and ensure effective stakeholder engagement and active participation
- Oversee the recruitment, training, and day-to-day supervision of THIS project staff
- Coordinate technical and operational aspects of the survey implementation
- Conduct capacity building workshops, as needed, to support the implementation of the THIS Project
- Participate in the development of the survey protocol and associated documents such as Standard Operating Procedures (SOPs), training manuals and job aids in collaboration with ICAP staff in New York, CDC, and other key in country stakeholders
- Participate in the ethical reviews process, staff training, community sensitization, survey implementation and adherence to protocol/SOPs in collaboration with ICAP staff in New York, CDC, and other key in country stakeholders
- Oversee sub-contractors and communicate regularly to ensure adherence to protocol/SOPs and timeline

- Participate actively in the field monitoring (regular visits of the field teams and satellite labs during the data collection)
- Track THIS progress and prepare progress reports to be shared with the Principal Investigators team and THIS steering committee
- Participate in data management, analysis, and the development and implementation of a data dissemination strategy in collaboration with ICAP staff in New York, CDC, and other key in country stakeholders
- Participate in the preparation of scientific analyses, abstracts, and publications
- Perform any other tasks assigned by the supervisor

#### **Qualifications, Knowledge, and Skills:**

- **Required Education:**
  - Doctoral level qualification (PhD or DrPH) in public health, epidemiology, or biostatistics or related field from an accredited university.

**Or**

  - Doctor of Medicine (MD) with Master of Public Health (MPH) or Master of Science (MSc) in public health, epidemiology, or biostatistics or related field from an accredited university.
- **Required Technical Experience:** Minimum 8 years' experience with public health programs and/or research in Tanzania, including extensive experience working directly with relevant government institutions including at the senior level
  - **Preferred:** Experience with population-based surveys in HIV/AIDS.
  - **Preferred:** Experience with PEPFAR-funded HIV programs, surveillance, research and evaluations
- **Required Managerial Experience:** Minimum 6 years' supervising a large multidisciplinary team in relevant projects or research and manage projects at a senior level.
- Demonstrated experience managing complex multi-organization collaborations, and capacity building of local partner organizations
- Understanding of Tanzania government structure and key stakeholders in HIV response and HIV program monitoring and evaluation
- Demonstrated skills in supervising staff, team building and management
- Demonstrated experience in conducting large scale population-based surveys
- Demonstrated experience working in low-resource settings with HIV program and research experience
- Experience with statistical sampling as well as quantitative data collection methods and database design and management
- Excellent written and verbal communication skills with fluency in English and Kiswahili required.
- Experience with data analysis and statistical packages
- Ability to provide high quality technical assistance and lead and work with a diverse team
- Ability to work independently with minimal supervision and strong problem-solving skills
- Ability to work under pressure, demonstrate creativity and adaptability in developing new ideas to solve problems
- Flexibility to work after normal working hours and on weekends with significant travel outside of duty station.

#### **APPLICATION INSTRUCTIONS**

Please visit our website at <https://icapacity.icap.columbia.edu> for application deadlines and submit your application through the online portal prior to the deadline. Completed applications will be reviewed on a rolling basis. Furthermore, only short-listed applicants will be contacted.