

### **Position Title: SI Director (1 position)**

<b>Reports to:</b>	Country Director
<b>Supervises:</b>	Senior SI Advisor; Data Collection and Reporting Manager; Data Systems and Informatics Manager
<b>Employment Type:</b>	Full-time
<b>Job Location:</b>	Dar es Salaam
<b>Travel:</b>	Up to 30% in intervention districts outside of job location

### **Overall Job Function:**

The SI Director provides overall technical leadership for management and analysis of program implementation and outcome data. Under the supervision of the Country Director, s/he guides continuous use of data for programmatic decision-making, evaluation activities, and strategic project planning. The SI Director oversees a team of qualified SI experts supporting facility- and community-based HIV prevention, care, and treatment initiatives and ensures the integrity of program monitoring and evaluation, surveillance, and health

Information systems under ICAP's robust portfolio in Tanzania. The SI Director has overall responsibility for the smooth, timely flow of data from site and regional levels to ICAP's national and global headquarters, and leads SI-related technical support to CDC, Ministry of Health (MOH), and other local partners.

### **Specific Responsibilities and Duties:**

- Oversee all aspects of project planning and implementation of SI and M&E activities and ensure they are of the highest quality and consistent with national and international guidelines.
- Oversee development of health information systems integrating data from community- and facility-based service points that provide access to data and visualizations in real or near-real time to program staff and partners.
- Ensure that donor expectations and requirements related to SI are consistently and promptly addressed.
- Collaborate with project leadership to develop SI work plans corresponding to existing and planned activities.
- Collaborate with the Technical Director to strengthen real-time data use for program improvement and decision making.
- Lead and mentor the central SI team to support staff at regional and facility levels.
- Serve as SI liaison to CDC, MOH, and other collaborating local partners to plan, implement, and oversee program monitoring and evaluation, surveillance, and health information systems.
- Design strategies and activities to improve the Government of Tanzania and other collaborating partners' capacity related to routine and enhanced monitoring and evaluation strategies and frameworks; health information and data management systems; and data collection, analysis, and use.
- Lead technical aspects of capacity building and mentoring activities to the MOH and other key stakeholders.
- Participate in monthly and quarterly project planning and evaluation meetings with corresponding CDC staff and local partners, as needed.
- Collaborate in the generation and presentation of project-related reports, publications, and presentations.

- Perform any other tasks as assigned by the supervisor

### **Qualifications, Knowledge, and Skills**

- **Required Education:** MD/MBBS with significant SI experience or PhD in epidemiology, biostatistics, public health, or related field.
- **Required Technical Experience:** Minimum 8 years' progressive work experience with SI in HIV field with a donor-funded organization, including demonstrated experience and knowledge on monitoring and evaluation of community- and facility-based prevention, care and treatment programs. Must include:
  - Experience with PEPFAR-funded HIV programs, preferably with CDC.
  - Demonstrated ability to provide high quality technical assistance to regional SI or monitoring and evaluation teams and to national stakeholders.
  - Strong computer skills including MS office and proficiency in statistical software such as SAS, Stata, or epi info
  - Expertise with facility-based care and treatment SI systems
  - Expertise with DHIS2 and DATIM
- **Required Managerial Experience:** Minimum 5 years' experience supervising SI staff within a multidisciplinary technical assistance team.
- Ability to lead and mentor a diverse team.
- Ability to work independently with minimal supervision and strong problem-solving skills.
- Excellent written and verbal communication skills with fluency in English required and fluency in Kiswahili preferred
- Flexibility to work after normal working hours and on weekends with significant travel outside of duty station.
- Familiar with Tanzanian context