

JOB DESCRIPTION

Job Title:	Medical Officer
Reports to (Title):	Regional Prevention, Care and Treatment Officer
Location:	Region 6 (Iloilo City); Region 7 (Cebu City)
Date:	

POSITION SUMMARY

ICAP at Columbia University's *Targeted Programmatic Support Across Countries under the Global Fund to Fight HIV/AIDS, Tuberculosis and Malaria under PEPFAR* (PSA) is a program that provides technical assistance (TA) and capacity-building support to the Department of Health, in collaboration with key stakeholders and local partners in Central Visayas (VII) and Western Visayas (VI) Regions of the Philippines.

The Medical Officer will be seconded/assigned to identified project health facilities and will be under direct supervision of the facility/clinic physician. S/he will also report to the Regional Prevention, Care and Treatment Officer for administrative and technical oversight. The Medical Officer will support provision of comprehensive primary health care services to patients with HIV including prevention, diagnosis, and treatment of HIV at identified project health facilities and community-based organizations. S/he will provide mentoring and clinical teaching to the supported facilities and its multidisciplinary teams in order to optimize the quality of care. This position will require frequent travel within the region.

Responsibilities

- Improve quality of care and treatment for patients with HIV from diagnosis to linkage, treatment and retention in care at the supported health facilities and community-based organizations.
- Offer clinical mentorship and direct clinical care to HIV patients in accordance with the DOH national protocols and guidelines available for HIV, TB, hepatitis C and B.
- Train and provide ongoing clinical mentorship to health care workers in the use of clinical algorithms, including prevention, diagnosis and treatment of HIV and management of advanced HIV/AIDS.
- Train and provide ongoing clinical mentorship to health care workers for the diagnosis of therapeutic failure, opportunistic infections and co-infections, and the initiation of antiretroviral therapy and second-line antiretroviral therapy.
- Provide technical guidance to the clinic health team in the provision of health promotion and education to patients and other clinic clients
- Ensure that patients in need of additional support (eg. psychosocial, nutritional) are identified and referred to the relevant services.

- Ensure proper and timely supervision for recording and collecting and updating files of patients and data of HIV program.
- Contribute to pharmacy stock management in clinic site in coordination with pharmacy team.
- Support the Regional Prevention, Care and Treatment Officer to plan, organize and evaluate existing medical activities for HIV clients.
- Contribute to development of clinical guidelines, tools, algorithms and standard operating procedures (SOPs) and job aids. Implement quality control and quality assurance procedures, especially for clinical procedures; and support the study team to identify, discuss, and solve data queries
- Any other duties as assigned

Qualifications

- Degree in Medicine from reputable schools
- Passed the physician licensure examination in the Philippines
- Minimum of 3 to 5 years of experience in the clinical management of TB, HIV, Hepatitis B and C.
- Postgraduate degree or training in the field of public health is desirable
- Working experience with most-at-risk populations preferred.
- Ability to motivate and lead a team
- Ability to read, analyzes, and interpret clinical abstract, laboratory and diagnostic impressions
- Proven ability to think and work creatively and with less supervision
- Able to work in teams and with other people from a variety of backgrounds and levels of experience
- Proficiency with word processing, spreadsheets, and presentation software
- Ability to manage online/ telemedicine platform
- Filipino national
- Fluent in English and Filipino

Travel Requirements:

- Domestic travels to project sites as needed