

Position Title:	Technical Advisor – Care and Treatment (1 position)
Reports to:	Technical Director
Supervises:	Technical Officer – Care and Treatment & PMTCT; Technical Officer – Pediatrics; Technical Officer – Linkage & Retention; Technical Officer – TB/HIV
Employment Type:	Full-time
Job Location:	Dar es Salaam
Travel:	Up to 30% in intervention districts outside of job location

Overall Job Function:

The Technical Advisor – Care and Treatment is a member of the central technical team responsible for providing technical guidance on care and treatment services under the project. Working closely with the Technical Director, s/he provides technical assistance to the central and regional team ensuring effective implementation of interventions related to care and treatment in community and facility settings. This position oversees a portfolio that includes adult and pediatric care and treatment, linkage and retention services, tuberculosis, and prevention of mother to child transmission of HIV (PMTCT). This position directly supervises a team of Technical Officers responsible for relevant implementation areas.

Specific Responsibilities and Duties:

- Oversee guidance, implementation, and monitoring to ensure that designed care and treatment interventions relevant to the technical areas in both community and facility settings achieve programmatic, financial, and administrative goals, and that project resources are utilized for the program in line with applicable ICAP and donor policies and procedures.
- Lead planning and implementation of emerging strategies for service delivery relevant to the technical areas in both community and facility settings by coordinating with relevant stakeholders from donor and GOT, providing technical guidance in the development of guidelines, SOPs and submission of protocols where relevant.
- Manage timely implementation of all major program activities relevant to the technical areas according to the objectives and deliverables, conducting relevant site visits, supporting regional team activities, and developing reports on program progress and achievements.
- Support regional teams to develop work plans and strategies relevant to the technical areas in both community and facility settings to achieve 100% of the annual targets for care and treatment (including the 2nd and 3rd 95), and other related indicators and closely monitor the implementation of work plans.
- Ensure compliance with national and international standards and best practices for program implementation and that all programs are implemented in accordance with national guidelines and policy, protocols, SOPs, good clinical practice, and ethical/regulatory requirements.
- Contribute to the development of monthly, quarterly and annual reports and slide-decks to the donor and various stakeholders.
- Lead the documentation of program success stories and lessons in the relevant technical areas learned for internal and external release/publication

- Lead frequent supervision and monitoring visits to program sites and regions
- Collaborate with NACP and MOH in development of care and treatment guidelines and SOPs.
- Collaborate with SI team to translate data outcomes into program improvement strategies, and to provide data analysis support to frequently monitor the effectiveness of interventions.
- Perform any other tasks assigned by the supervisor.

Qualifications, Knowledge, and Skills:

- **Required Education:** Medical degree (MD, MBBS, or equivalent)
 - **Preferred:** Additional Master's degree or higher in the following fields: Public Health, Epidemiology, Biostatistics, or related discipline.
- **Required Technical Experience:** Minimum 6 years' work experience in HIV field with a donor-funded organization, including demonstrated experience and knowledge working with community- and facility-based care and treatment programs. Must have at least 4 years' experience in facility-based care and treatment programs.
 - **Preferred:** Familiarity with PEPFAR-funded HIV programs
- **Required Managerial Experience:** Minimum 4 years' supervising a multidisciplinary team of at least five staff in technical areas relevant to this position.
- Excellent written and verbal communication skills with fluency in English required.
- Strong computer skills (MS Excel, Access, Word, and PowerPoint at minimum; preferred proficiency with statistical Software such as SAS and SPSS).
- Ability to provide high quality technical assistance to regional offices.
- Ability to lead and work with a diverse team.
- Ability to work independently with minimal supervision and strong problem-solving skills.
- Flexibility to work after normal working hours and on weekends with significant travel outside of duty station.
- Familiarity with Tanzanian context; fluency in Kiswahili preferred.