**Technical Officer**

**Position Summary**: Reporting to the Senior Technical Officer, the Technical Officer will be responsible for supporting HIV prevention, care and treatment activities for the CDC-funded project *Targeted Programmatic Support Award Across Countries Under the Global Fund to Fight HIV/AIDS, Malaria, and Tuberculosis, and Under the President’s Emergency Plan for AIDS Relief (PSA).*

**Major Accountabilities:**

* Provide technical support in design, planning, implementation and evaluation of a variety of TA projects related to adult HIV prevention, care and treatment.
* Assists the TD as the technical link with/liaison to CDC, and other collaborating local organizations to generate work plans and corresponding, training programs, evaluation plans, and content for meetings, workshops and conferences.
* Participates, as directed by the TD, in monthly and quarterly project planning and evaluation meetings with relevant CDC staff and local partners.
* Assists in the generation and presentation of project reports, publications and presentations.
* Provides content expertise to the work HIV prevention, care and treatment. This includes participation in the development or refinement of materials including technical guidance, clinical guidelines, standard operating procedures and other clinical tools.
* Supports HIV prevention, care and treatment trainings for the IPs’ staff including TOT’s
* Provides technical support to select local partners in the design and implementation of HIV prevention, care and treatment programs, including review of progress and challenges, assistance in development of training materials and other tools, and provision of clinical mentorship.
* Performs other duties, as assigned.

**Education**

Medical degree, or master’s degree in public health, epidemiology or A PhD international development, or related field

**Experience, Skills, and Minimum Qualifications:**

* At least 5 years’ experience working in the field of HIV/AIDS in Brazil as a healthcare provider, with demonstrated familiarity with HIV clinical concepts, education, and counseling.
* Experience with trainings on the areas of HIV/AIDS
* Excellent interpersonal skills.
* Excellent writing and communication skills in English and Portuguese
* Excellent organizational skills.
* Ability to participate in multidisciplinary team process to deliver high quality HIV/AIDS services.

**Travel requirements:**

Required to travel 40% of the time.

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