

**ICAP at COLUMBIA UNIVERSITY ZAMBIA**

**JOB DESCRIPTION**

**Job Title:** District Manager – Clinical & Programs  
**Reports to:** Provincial Care & Treatment Advisor  
**Location:** Southern/Western Provinces  
**Date:** August 2020

**POSITION SUMMARY**

Working under the guidance of the Provincial Care and treatment Advisor, the District Manager Clinical & Programs will support activities to strengthen HIV care and treatment in assigned districts in Southern and Western provinces in Zambia. In collaboration with their MOH counterparts, they will provide mentorship and other capacity building activities at the district hospital and health centres within their districts and provide oversight and supervision of I-surge officers within their districts.

**MAJOR ACCOUNTABILITIES**

- Supervise and coordinate I-Surge officers at site level in HIV clinical management in line with the 95:95:95 target within the district
- Ensure daily HIV care cascade data reviews are conducted at all sites in the district
- Provide mentorship to conduct daily data reviews at sites without I-surge Officers
- Identify service delivery and stock management gaps and implement remedial measures
- Monitor achievement of site level targets and discuss results and remediation measures with HF staff and designated Hospital staff.
- Collaborate with DHOs to help them achieve HIV/TB targets
- Support facilities to strengthen HIV testing activities with a focus on PITC and monitor index case strategy implementation
- Strengthen access to viral load monitoring by supporting providers to request viral load test whenever indicated and interpretation of results.
- Coordinate the implementation of all related prevention services including cervical cancer screening, VMMC, PrEP etc..
- Perform other related duties as directed.

**EDUCATION**

- Medical Officer or a Clinical Officer,
- Master's degree in public health a plus

**EXPERIENCE, SKILLS & MINIMUM REQUIRED QUALIFICATIONS**

- Medical Officer or a Clinical Officer,
- Master's degree in public health a plus
- At least 4 years' demonstrated experience in HIV clinical management
- Trained in both adult and paediatric ART

- Supervisory and mentorship experience in HIV prevention and care services.
- Proven experience in coordinating HIV community services such as demand creation, HIV case identification and community interventions in support of retention of recipients of care
- Ability to provide daily mentorship to ART providers, and nurses
- A team player with ability to coordinate HIV services at the facility.
- Computer skills: Microsoft word, Excel, PowerPoint.
- Experience working in donor funded projects a Plus
- Fluent English oral and written communication skills

**Preferred Qualifications**

- Medical Officer or a Clinical Officer

**Travel Requirements**

- Requires domestic travel of a minimum of 30-40% of the time