



Position Title: TB/HIV Officer

Reports to: Technical Services Manager
Job Location: Geita
Employment Type: Full-time
Travel: Up to 70% in intervention districts outside of job location

Position Summary

Reporting to the Technical Services Manager, the TB/HIV Officer oversees the execution, monitoring, evaluation, and reporting of TB/HIV services across all supported districts in the region. This role includes aiding R/CHMTs in coordinating and supervising ICAP's TB/HIV technical activities, aiming for effective and sustainable execution. The Officer will provide regional technical support, mentoring, and supervision for ICAP-backed TB and collaborative actions. S/he will design and aid the rollout of innovative strategies to ensure high-quality and integrated TB/HIV activities across supported councils and facilities. The Officer will also coordinate major program priorities such as isoniazid prevention therapy (IPT), intensified TB case finding, and multi-drug resistant TB diagnosis and management.

Roles and Responsibilities:

- Lead and coordinate TB and TB/HIV activities in the region, councils and all supported health facilities and community sites including planning, implementation, monitoring, documentation and reporting.
- Support implementation of intensive TB screening and case finding among PLHIVs and IPT in line with national guidelines.
- Provide technical assistance on TB case finding including TB screening, linkage to diagnosis and treatment
- Provide technical assistance to the DACC, DTLC and HFs and partners in planning, implementation, M&E and reporting of TB/HIV services.
- Support councils to strengthen TB/HIV activities at council, health facility and community levels
- Work with R/CHMTs to ensure quality MDR-TB services including decentralization of MDR-TB services to lower level facilities
- Work with R/CHMTs to document and report all TB and TB/HIV indicators at regional, council and site level
- Support the technical services manager in assessing and implementing initiatives to address skill and resource needs for TB/HIV services through supportive supervision, mentorship, on-job training, CQI and other approaches in collaboration with R/DTLC.
- Work closely with SI team to support timely collection and submission of TB/HIV data and strengthen related M&E systems
- Work closely with the central team in writing technical program documents including reports, best practices, lessons learned and other relevant documents.
- Perform any other tasks as assigned by supervisor.

Qualifications, Knowledge, and Skills:

- **Required Education:** Medically trained personnel (nurse, clinical officer, MD, MBBS or equivalent)



- **Preferred:** Additional Master's degree or higher in the following fields: Public Health, Epidemiology, Biostatistics, or related discipline
- **Required Technical Experience:** Minimum 3 years of proven experience in program management and implementation of TB and TB/HIV programs with donor funded organizations
 - **Preferred:** Familiarity with PEPFAR-funded HIV program Excellent written and verbal communication skills with fluency in English required.
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- Strong computer skills (MS Excel, Access, Word, and PowerPoint at minimum; preferred proficiency with statistical Software such as SAS and SPSS).
- Ability to provide high quality technical assistance to regional offices.
- Ability to lead and work with a diverse team.
- Ability to work independently with minimal supervision and strong problem-solving skills.
- Flexibility to work after normal working hours and on weekends with significant travel outside of duty station.
- Familiarity with Tanzanian context; fluency in Kiswahili required.
- Strong communication and project management skills as well as program implementation, data summary and presentation skills

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