



**Job Title:** Lab Services Intern

**Reports to:** Laboratory Officer

**Position Type:** Internship

**Duration:** Three months

**Duty Station:** Mwanza

**Position Summary:**

The Lab Services Intern will assist the laboratory team in achieving departmental and program objectives under the FIKIA+ Project, a comprehensive HIV prevention and care and treatment program supported by ICAP across health facilities and communities in Mwanza region. This is an excellent opportunity for laboratorians with limited experience in public health to gain experience in laboratory management, data collection, and quality management systems.

**Duties and Responsibilities:**

- Assist the laboratory team in daily activities, including sample and results process flow and quality management systems.
- Collaborate with the laboratory officer in data collection, spreadsheet creation, and analysis.
- Support the development of work plans, budgets, and implementation of specific lab activities in collaboration with the laboratory officer.
- Attend and participate in weekly laboratory planning meetings and virtual meetings with hub and high-volume site laboratory focal persons.
- Assist in preparing, reviewing, and submitting progress reports as required.
- Support capacity training for field teams to ensure staff possesses adequate knowledge and skills in laboratory services.
- Assist with communication and collaboration across vertical programs and supply chain stakeholders.
- Perform other duties as assigned by the supervisor.

**Required Competencies and Qualifications:**

- A laboratory course graduate from a recognized institution
- Basic understanding of HIV/AIDS prevention, care, treatment, adherence, and psychosocial support programs.
- **Desirable Skills:** Prior exposure or knowledge of Laboratory Information Systems (LIS) and sample referral systems is a plus.



- Ability to handle multiple tasks simultaneously and ensure accurate and timely completion.
- Strong communication skills in both Kiswahili and English.
- Proficient user of Microsoft Office Tools: Excel, PowerPoint, and Word.
- Willingness to work after regular working hours and weekends at various community locations.
- Demonstrated ability to interact well with diverse groups and create an inclusive, nonjudgmental, and non-stigmatizing environment.

**ICAP Employment Application Portal:** <https://icapacity.icap.columbia.edu/en-us/listing>