



ICAP at COLUMBIA UNIVERSITY ZAMBIA

JOB DESCRIPTION

Job Title: Senior Quality Improvement Advisor
Reports to: Technical Director
Location: Lusaka
Date: August 2020

POSITION SUMMARY

Working under the guidance and direction of the Technical Director for ICAP in Zambia, the Senior Advisor Quality Improvement (QI) will oversee QI activities to strengthen HIV care and treatment in Southern and Western provinces in Zambia. S/he will provide technical and operational guidance and oversight to the project teams in matters pertaining to QI at provincial, district and site level, liaising with partners and local organizations and ensure the utilization of QI methodologies in resolving gaps noted in HIV service delivery. S/he will initiate and participate in QI capacity building activities to health Workers. S/he will ensure that QA and M&E data are used to inform and improve program quality.

MAJOR ACCOUNTABILITIES

- Support and contribute to the design, implementation and evaluation of all QI related activities including all QIC at multiple facilities in Southern and Western Provinces.
- Support the provincial QI Advisors to mentor QI teams within supported health facilities to implement QI projects and collect and analyze data on monthly basis.
- Participate regularly in monthly facility site supportive supervision, QI coaching, mentoring and implementation support for site level QI projects.
- Liaise with the Senior Advisor Care & Treatment and Senior M&E Advisor to develop all QIC monitoring and evaluation (M&E) plans, indicators, data management systems, and standard operating protocols for data collection and analysis of QI projects.
- Lead the preparation of data analysis related to QI projects for presentation to stakeholders including CDC.
- Provide hands-on leadership and support for both face-to-face training sessions and on site mentoring training sessions, workshops, webinars and other QIC training projects.
- Review all QIC training and technical assistance activity documentation from ICAP teams and help to produce and disseminate technical reports, guides, manuals, success stories, and other written materials.
- Perform other duties as assigned.

EDUCATION

- Bachelor's degree in health related area or social sciences
- Master's Degree in Public Health/Epidemiology an added advantage

EXPERIENCE, SKILLS & MINIMUM REQUIRED QUALIFICATIONS

- Bachelor's degree in health related area or social sciences
- Master's Degree in Public Health/Epidemiology an added advantage
- Minimum 5 years of relevant experience in designing and implementation of QA/QI programs and projects in the HIV or other health services
- Experience in mentoring, training health care workers in QI methodologies
- Demonstrated proficiency in data analysis and presentation skills
- Experience in establishing working relationships with USG agencies, MOH, other partners

Preferred Qualifications

- Bachelor's degree in health related area or social sciences
- Minimum 5 years of relevant experience in designing and implementation of QA/QI programs and projects in the HIV or other health services

Travel Requirements

- Requires domestic travel of a minimum of 30-40% of the time