



Position Title: *THIS COVID-19 Officer (1 position)*
Reports to: THIS Survey Coordinator
Job Location: TBD
Employment Type: Full-time
Travel: Up to 80% in intervention districts outside of job location

About THIS 2022-2023:

The Tanzania HIV Impact Survey (THIS) is a national population-level HIV impact assessment (PHIA) conducted with support from the U.S. President’s Emergency Plan for AIDS Relief (PEPFAR) and technical assistance through the U.S. Centers for Disease Control and Prevention (CDC) and ICAP at Columbia University. THIS is being led by the Government of Tanzania (GoT) through Tanzania Commission for AIDS (TACAIDS) and Zanzibar AIDS Commission (ZAC), and the Ministries of Health (MoH) of Mainland and Zanzibar, National Bureau of Statistics (NBS), the Office of Chief Government Statistician (OCGS), and the President's Office Regional Administration and Local Government (PORALG). The survey will be implemented by NBS, OCGS, and ICAP in collaboration with local partners, including the National Institute of Medical Research (NIMR), the Zanzibar Institute of Health Research (ZAHRI), Public Health Laboratories, the National AIDS Control Program (NACP), and the Zanzibar Integrated HIV, Hepatitis, Tuberculosis and Leprosy Program (ZIHHTLP).

Overall Job Function:

The **THIS COVID-19 Officer** is responsible for all COVID-19 matters for the survey activity and will be responsible for liaising with key stakeholders and other organisations in relation to the response to Covid-19.

S/he promotes clear and effective communication across the team and address COVID-19 related questions or concerns. Also, the position will ensure that all survey team members, including community mobilisers, adhere to COVID-19 guidelines. The position will be expected to be involved in planning of survey activities to ensure that all aspects are considered to ensure safety and health for all individuals involved.

Specific Responsibilities and Duties:

- Keep up to date with the latest MOH (Tanzania mainland and Zanzibar) government guidelines on COVID-19.
- Act as a main point of contact for all stakeholders with regards to COVID-19.

- Oversee the implementation of the relevant risk assessments and regularly review the related risk and safety concerns.
- Act as the link between ICAP, the survey staff, participants and local government authorities including communication of any concerns and ensuring adherence to guiding safety and health guidelines.
- Promote good practice, including reminding participants to the guiding protocols during training, deployment as and where necessary.
- Ensure COVID-19 risk assessment questionnaires are completed and recorded for all participants attending gathering events (e.g., trainings events) and follow COVID-19 management protocols as required for any suspected cases.
- Perform any other tasks assigned by the supervisor

Qualifications, Knowledge, and Skills:

- **Required Education:** Clinical Officer (AMO), Enrolled Nurse or Environmental Health, preferably additional training in monitoring and evaluation, data management and public health communication
- **Required Technical Experience:** Bachelor university degree in any clinical medicine, nursing, or environmental health engineering
- At least 2 years of work experience in humanitarian/NGO sector
- Good knowledge in hygiene promotion
- **Required Managerial Experience:** Coordination and Organizing skills will be required.
- Familiar with Tanzanian context; fluency in Kiswahili and English, with excellent written required.
- Strong computer skills (MS Excel, Access, Word, and PowerPoint at minimum)
- Excellent communicator with good verbal, written and IT skills.
- Logical thinker and respect to confidentiality.
- Thorough knowledge of COVID-19 risk management principles and understanding the government notification and linkage process
- Ability to provide high quality technical assistance to regional offices.
- Ability to lead and work with a diverse team
- Ability to work independently with minimal supervision.
- Flexible to work after normal working hours and on weekends with significant travel outside of duty station.