



## BIO-BEHAVIORAL SURVEY COORDINATOR

### POSITION SUMMARY:

The Bio-behavioral Survey (BBS) Coordinator is responsible for the overall coordination and technical oversight of the bio-behavioral surveys (BBS) among key populations (KP) under the CDC-funded project Comprehensive Community-Based HIV Prevention, Linkage, and Retention Services for Key Populations - NU2GGH001941. The BBS Coordinator will work closely with the ICAP Tanzania Leadership Team, including the Country Director and Director of Prevention Services to coordinate all aspects of the BBS. Key responsibilities include stakeholder engagement, leading the development of the protocol, implementation of the bio-behavioral surveys among KP, coordinating data analysis and dissemination, and communicating with the CDC and ICAP in New York.

### MAJOR RESPONSIBILITIES:

- Provide leadership in the development, implementation, and management of the ICAP program strategies in line with CDC and PEPFAR strategies in the context of the country plans.
- Engage stakeholders in all aspects of the BBS, from preparations, data collection and dissemination of findings
- Lead the development and implementation of the BBS for KP, including female and male sex workers and people who inject drugs and their sexual partners.
- Conduct the training for data collection team on BBS for KP, including responding driven sampling
- Build local capacity for a sustainable surveillance system for KP in Tanzania.
- Supervise data collection team during the implementation of the BBS.
- Conduct supervision and monitoring visits during BBS data collection.
- Prepare regular reports on program activities for CDC and the New York ICAP office.
- Communicate regularly with MOH and National partners.
- Represent ICAP in meetings with government officials, CDC, and partner organizations.
- Perform other duties as assigned.

### Required Qualifications, Knowledge and Skills:

- Advanced degree in public health, epidemiology, international development or a related field.
- Previous experience with Bio-behavioral surveys among key populations, especially with respondent driven sampling (RDS) methodology
- A proven record of excellent management, leadership, decision-making, and interpersonal skills.
- At least 6 years of senior-level experience designing, implementing, and managing HIV-related projects in developing countries. Experience in HIV surveillance preferred



- Experience working with KP in sub-Saharan Africa.
- Experience supervising data collection teams.
- Significant experience leading capacity-building initiatives.
- At least 5 years of experience living or working in a developing country; previous experience working in Tanzania preferred.
- Experience working in collaboration with local government partners.
- Demonstrated experience managing CDC, PEPFAR, or other donor-financed projects and strong familiarity and command of CDC, regulations and compliance.