

Sonoma State University is committed to achieving excellence through teaching, scholarship, learning and inclusion. In line with our Strategic Plan and our Seawolf Commitment, our values include diversity, sustainability, community engagement, respect, responsibility, excellence and integrity. We strive to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. We encourage innovation, experimentation and creativity, as well as contributions to equity and inclusion, in the pursuit of excellence for all members of our university community.

Position Purpose: Under the direct supervision of the Associate Director of Production, with additional lead work direction from show related stage manager, the Performing Arts Technician provides live lighting support including setup/rigging of lights, wiring and focus of lights and programming/operating lighting consoles. Incumbent also provides live audio support including wiring of the stage, patching audio and assisting with the rigging and wiring of both the indoor and outdoor PAs., Incumbent provides live video support including setup and operating video equipment and streaming equipment. The types of events include performances by world-class artists, touring companies, faculty/staff/and student performances, as well as rental events. Additional duties include amplified sound setup for live performances, rigging, professional audio & video recording, load-in, setup & strike, load-out, utilizes lighting, video and audio software and hardware for recording and postproduction. In addition, the incumbent serves as a stage hand and assists with stage changes both before and during the performance. This position requires frequent work on nights and weekends, often past midnight.

Major Duties: The major duties of this position include, but are not limited to, the following:

Lighting

The incumbent designs and delivers live lighting reinforcement for world class Artists and ensembles, which have performances at the Green Music Center at Sonoma State University. Extra-curricular as well as curriculum-related events and activities include live entertainment, symphonic performances, lectures, comedy shows, fine arts performances, special events, symposia, orientation, and commencement. The incumbent follows the artist's technical rider and as determined by the appropriate administrator determines methods and procedures to meet the objectives. The incumbent designs and implements a breadth of technical support for events and activities in consultation with the appropriate administrator, artist manager, and event sponsors. The duties include setup and operation of theatrical lighting equipment, video equipment and audio equipment while observing compliance with safety regulations. This position requires great flexibility and understanding of live lighting equipment, video equipment and audio wiring and patching. In most situations, the incumbent serves as the main person responsible for the patron's comfort and great event experience. The incumbent needs to have a healthy detachment from personal taste, and follow instructions provided by management. The incumbent is responsible for providing safe and enjoyable theatrical lighting designs and/or sound levels. The position requires the individual to be able to mix live lighting and video, rigging of lighting hardware and assisting with stage wiring and patching. The position also includes rigging projection screens, drapery, running and connecting power cables, and related equipment.

Operations

The incumbent coordinates and carries out a variety of tasks, as it relates to live production in order to sustain the safe and efficient operation of spaces at the Green Music Center which include Weill Hall (including front of house lobby and backstage spaces), Weill Lawn and adjacent outdoor concert venues used for concerts and special events, Schroeder Hall, the MUS Department Education Wing and classrooms, Prelude restaurant and lawn, and other University events at off campus sites. The incumbent works with other lighting, video, and audio technicians, stagehands, student assistants, and assists with the delivery and installation of rental equipment by outside vendors. The incumbent assists in the load-in, load-out, transportation, setup and strike of orchestra equipment, theatrical lighting equipment, video and audio equipment and all rental equipment.

As determined by the appropriate administrator, the incumbent assists with various contracted services and the use of rental equipment necessary to fulfill event requirements.

When working with world-class artists, artist managers and their representatives, the incumbent strives to provide outstanding customer service and support, as it relates to the technical operations of Audio and Theatrical lighting in Weill concert hall, and all other concert venues at the Green Music Center. The incumbent utilizes considerable judgment and discretion, in conjunction with supervisor, to deliver audio and theatrical lighting services that are technically and stylistically appropriate, safe, enjoyable, timely, and cost-efficient to fulfill artist's technical riders. When working with Faculty, Staff and Students, the incumbent independently consults with event coordinators in order to provide the most appropriate lighting, video and audio for each unique event. The incumbent operates and maintains a large inventory of specialized lighting, video and audio equipment including consoles, trusses, chain motors, cabling, and staging to carry out event contract requirements. The incumbent programs lighting cues in light boards, carries out video and/or audio recording, video/audio playback, web streaming, and visual special effects. In collaboration and consultation with appropriate administrator, the incumbent analyzes contract rider requirements to design and meet the requirements of stage plots and event environment. The incumbent, upon consultation with appropriate administrator, assists with pick up, delivery, and placement of rented lighting/video/audio equipment, generators, trusses, technical services, or music instruments necessary to satisfy technical riders and contractual agreements.

The incumbent serves as production support for live events with large venues and crowds, sophisticated equipment and complex overall presentation. When working with faculty, staff or students the incumbent follows recommendations, provided by the appropriate administrator, and relates them to event coordinators on timelines, needed equipment, staffing, facility arrangements, and safety/code procedures.

The incumbent is expected to be on-site from load-in to load-out works with University entities to provide live streaming of major events, and communicates with presenters in advance and on-site to incorporate technology: lighting, video, audio, Power Point and cued music.

The incumbent maintains and repairs equipment in Weill Hall, Weill Lawn and Schroeder Hall. This includes pulling cables, soldering connections, running conduit in underground vaults and repairing or removing audio and/or video equipment.

Secondary Duties: Performs other secondary duties as assigned.

Work Environment: Duties will take place at the Green Music Center however additional duties may be performed in various locations on the Sonoma State University campus, or at University events off campus, including working both indoors and outdoors to support and participate in university activities and events. As a non-exempt employee, any request for overtime will be specified and pre-approved by Appropriate Administrator. The work schedule is variable and depends on the needs tied to support for performance and events at Sonoma State University. Overtime, weekend, and evening hours will be required and specified only by the supervisor to meet operational needs, often with support needed past midnight. The incumbent must maintain regular and acceptable attendance at such levels as is determined by the Appropriate Administrator.

The incumbent regularly transports, sets up, and controls a variety of equipment for lighting, video and audio reinforcement. The incumbent is required to do heavy lifting of such equipment, transport, and setup and operate such equipment. The incumbent is regularly exposed to loud sound levels. The incumbent regularly works with high voltage and other electrical equipment, and uses specialized tools and equipment including powered, hydraulic, and manual. The incumbent works on scaffolding and lifts, moves and operates personnel-lifts, also drives box trucks and pickup trucks from 8ft to 24ft long, which do not require Commercial Driver's License. The incumbent operates electrical and gas-powered equipment including high-voltage generators.

This position requires, with or without reasonable accommodations, the physical ability to work long hours when needed, the ability to frequently sit, move or stand, reach overhead, work on ladders, scaffolding, lifts, catwalks, and roofs, use eye-hand coordination, use hands, arms, and legs repetitively, climb or balance, stoop and kneel, use a computer keyboard on a daily basis, and lift and carry objects up to 50 pounds.

This position requires successful completion of a preplacement physical exam.

Minimum Qualifications: This position requires ten years of responsible and related experience providing live lighting, video and audio services for indoor and outdoor concerts, live entertainment events and activities such as performing arts organizations, theatre and dance companies, and music organizations or an equivalent combination of education and experience. In depth knowledge of lighting consoles required. Detailed knowledge and experience of live lighting, video, rigging of lighting hardware, stage wiring and patching, rigging projection screens, drapery, running and connecting power cables, and related equipment. Knowledge of stage etiquette desired. Membership in professional Audio/Theatrical organizations desired.

In addition, this position requires the following:

- Experience demonstrating a track record of showing initiative, volunteering readily, and performing duties and taking appropriate actions without reminders.
- Experience working as a member of a team, being supportive of determined plan of delivery, while maintaining a positive outlook of the various operations on a daily basis.
- Knowledge of the methods, practices, procedures, tools, and terminology related to Theatrical Lighting, video and audio.
- Ability to plan and deliver event technical support services including lighting, staging, and power.
- Knowledge of audio equipment and patching.
- Knowledge of analogue and digital audio-visual systems including software, projection, and front of house sound.
- Knowledge of electrical standards and fundamentals.
- Ability to analyze and understand technical concepts and language described in contract riders.
- Working knowledge of standard tools and equipment, rigging techniques, counterweight systems, light fixtures rigging, focus and control, sound rigging and control.
- Ability to identify, plan, and coordinate all technical components of major technical productions.
- Ability to read and interpret designer renderings, models, blueprints, light plots, and sound designs.
- Working knowledge of all aspects of technical production and direction, in multiple disciplines, in all stages of the creative process.
- Working knowledge of CSU and University policies and procedures related to use of facilities safety, code compliance, and security with specific emphasis on occupational hazards and safety precautions for shop and production locations.
- Ability to learn, interpret, and apply policies and procedures related to and impacting the organizational units.
- Ability to organize and carry out projects, with often simultaneous, priorities.
- Ability to take initiative and assist plan, organize, coordinate, and perform work in various situations where numerous and diverse demands are involved.
- Ability to work under pressure, often in public situations involving large crowds and visiting artists/entertainers/lecturers, being flexible and cope with rapid changes while meeting strict deadlines.
- Ability to provide timely responses on related matters.
- Ability to effectively utilize electronic communication and calendaring resources.
- Ability to evaluate information and resource capabilities to make sound conclusions appropriate recommendations.
- Demonstrated ability to establish and maintain effective working relationships within and outside the organizational unit.
- Ability to develop conclusions and make recommendations regarding services, systems, and collaborations.
- Incumbent must possess the ability to make independent decisions and exercise sound judgment, demonstrate discretion and initiative in performing complex work.
- Ability to maintain professional working relationships with artists and their staff, customers, faculty, staff and students; must have the demonstrated ability to establish and maintain effective working relationships within and outside the workgroup and serve as a liaison for the organizational unit; incumbent must have the ability to provide outstanding customer service to all while working in a professional, fast-paced environment.
- Must have strong written and oral communication skills.

- Must have the ability to analyze problems, which have administrative impact.
- Ability to anticipate and resolve problems, often with immediate deadlines.
- Ability to understand and operate high-voltage equipment.
- Ability to understand and operate electrical and gas-powered equipment, including generators.

Must have the ability to effectively communicate with all levels within the university and establish and maintain productive and effective, inclusive working relationships amongst diverse populations including staff, faculty, administration, students, and other internal and external constituents. Must be able to accept constructive feedback and work cooperatively in group situations.