

Sonoma State University is committed to achieving excellence through teaching, scholarship, learning and inclusion. In line with our Strategic Plan and our Seawolf Commitment, our values include diversity, equity, sustainability, community engagement, respect, responsibility, excellence and integrity. We strive to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. We encourage innovation, experimentation and creativity, as well as contributions to equity and inclusion, in the pursuit of excellence for all members of our university community.

Position Purpose: Reporting to the Vice President for Administration and Finance (Vice President), the Associate Vice President for Information Technology (IT) and Chief Information Officer (CIO) provides strategic management and guidance for the Information Technology department and supervises staff and student personnel. The incumbent is a member of the Vice President's Senior Administrative Leadership Team, President's Senior Leadership Council and represents the campus on the CSU CIO council, as well as other campus and systemwide workgroups and committees. As the primary technology leader for the campus, the incumbent is responsible for leading Sonoma State University in the effective management and improvement of campus-wide information technology services that supports the students, faculty, and staff. Additionally, the incumbent provides leadership for university-wide initiatives to deploy technology solutions to support student success, facilitate teaching and learning, improve business processes, and utilize data for evidence-based decision-making.

Major Duties: The CIO serves as a strategic University partner and service provider to provide leadership within IT. In collaboration with key stakeholders, faculty, students, and IT staff, the CIO leverages the IT governance structure and process to facilitate transparent IT decision-making across the University. The incumbent oversees and updates the SSU IT strategies and priorities as defined in the IT Strategic Plan, which is guided by the Chancellor's Office Strategic Plan, and ensures that they are in alignment with overall University goals and helps advance the strategic plans of the University and its Colleges. The CIO guides the University with providing the framework for tracking the SSU strategic plan details. The CIO works with constituents across campus and pursues an agenda that includes the following initiatives:

- Stabilize the core technology infrastructure and support model to improve the overall quality, reliability, and consistency of IT services and solutions;
- Develop a high performing IT team with a service-oriented, collaborative culture;
- Establish an IT roadmap for major applications and infrastructure that considers integration and sourcing strategies and balances the need to stabilize existing solutions and invest in emerging technological directions;
- Work in partnership with campus leadership and constituents to deliver IT services and solutions that align with campus needs;
- Improve the work surrounding the Accessible Technology Initiatives (ATI) and contributes to the prioritization and improvement of the initiatives with focus on the website and procurement focus areas;
- Improve services to support teaching and learning and maintain effective and current technologies in classrooms and online learning spaces;
- Support business process improvement and optimize the use of existing technologies;
- Improve communication between the IT team and students, faculty and staff;
- Partner with other CSU campuses, the CSU Chancellor's Office, and industry to bring additional capabilities to SSU; and
- Implement an information security strategy that appropriately safeguards information assets and mitigates risks.

Secondary Duties: Performs other secondary duties as assigned.

Work Environment: Duties will primarily take place in an office setting however additional duties may be performed in various locations on the Sonoma State University campus, including working both indoors and outdoors to support and participate in university activities and events. As an exempt employee you have some flexibility in your schedule however must be available during the regular campus hours Monday through Friday to meet the operational needs of the campus and department. The incumbent must maintain regular and acceptable attendance at such levels as is determined by the Appropriate Administrator. This position may also be eligible to participate in the campus Telecommuting Program to engage in limited telecommuting as operationally feasible. The position may require occasional travel, by automobile and airplane, and the incumbent must be able to work some night and weekend hours with overnight stays.

Minimum Qualifications: This position requires a Bachelor's degree, along with five (5) years of experience at a senior management level (Deputy, AVP, Director) of a major division of information technology organization such as academic and/or administrative computing in a complex, multi-tiered organization, or equivalent combination of education and experience to provide the required knowledge, skills and abilities to perform the duties of the position. Preferred qualifications include a Master's degree, along with ten (10) years of senior IT leadership experience within higher education institutions; and a demonstrated ability to foster teamwork and develop strategies to recruit and retain a high performing staff with appropriate technical and non-technical competencies in a unionized academic environment.

This position also requires experience directing complex technology projects including proposal formulation, budget setting, contract negotiations, project planning and implementation, managing staff, and problem solving, in addition to significant understanding of systems and their applicability within a complex academic environment. Ideally, the candidate will have experience with and knowledge of emerging applications used in an academic environment to support administrative systems, instructional delivery, database management systems, and voice and data network technologies; have leveraged technology to support teaching, student learning and to assure efficient business processes. The candidate also should have experience with establishing external partnerships with information technology vendors and local community organizations, including experience developing strategies to adopt software as a service and other cloud computing model. The incumbent should have led organizations to adopt continuous improvement of IT management processes, with experience assessing, prioritizing, and mitigating information security risks and devising strategies to prevent and recover from disasters.

The incumbent must demonstrate integrity and sound judgment in performing duties; possess the ability to supervise the work of staff and recommend appropriate personnel actions; be able to apply strong problem solving and conflict resolution skills and train and evaluate performance, taking corrective action as needed; deal with stressful situations while maintaining composure; and contribute to a collaborative environment utilizing exemplary oral, written and interpersonal communication and problem solving skills as necessary. Must have strong organizational skills and the ability to manage multiple projects and competing priorities simultaneously, adjusting quickly to changes needed on a daily basis. Must have the ability to effectively communicate with all levels within the university and establish and maintain productive and effective, inclusive working relationships amongst diverse populations including staff, faculty, administration, students, and other internal and external constituents. Must be able to accept constructive feedback and work cooperatively in group situations.

The duties of this position may include participation in decisions that may have a material financial benefit to the incumbent. Therefore, the selected candidate may be required to file Conflict of Interest Form 700: Statement of Economic Interest on an annual basis, complete ethics training within 6 months of appointment, and attend this training every other year thereafter.