

Associate or Full Professor, Department Chair

Department of Interdisciplinary Studies

College of Arts & Humanities

**Position Description**

The Department of Interdiscplinary Studies in the College of Arts and Humanities at California State University, Dominguez Hills (CSUDH) invites applications for a Tenured position at the rank of Select Rank Associate or Full Professor (Academic Year) with the appointment starting in Spring 2025.

At CSUDH, we celebrate and respect diversity in all forms that include every race, religion, gender, ethnicity, veterans, people with varied abilities, and members of the LGBTQ+ community. CSUDH is seeking applications from candidates who can demonstrate experience in teaching and working with individuals from diverse backgrounds and contribute to the University’s mission, vision, and core values.

For more information: [Mission, Vision, and Core Values](https://www.csudh.edu/president/strategic-planning/mission-vision-values).

**The Position**

This is a Tenure Line Associate or Full Professor position with the possibility of joining with tenure depending on the candidate’s qualifications and experience. Tenure-track faculty in Academic programs teach three to four courses per semester; engage in scholarly and/or professional activities; advise students; and perform service to the department, college, university, and the community. It is expected that the individual hired into this position will be appointed as Chair for a four-year term commencing with their first year, providing reassigned time and a reduced teaching load.

We are interested in candidates who have experience with or are interested in interdisciplinary fields. We seek candidates who bring experience and commitment to creative and applied methods, qualitative and/or quantitative approaches, in teaching and in research, and who are interested in developing new curricula focused on the needs of our traditional and non-traditional student populations.  A strong and ongoing record of professional activities and/or scholarship reflecting work in interdisciplinary studies is also expected. We invite candidates from a wide range of disciplines, including American studies, ethnic studies, women’s and gender studies, history, geography, sociology, public policy, and environmental studies. Candidates are expected to hold a PhD degree or terminal degree in their field.

Engagement in student advising, service, and community engaged internships is also required.

**Responsibilities**

The successful candidate will possess the teaching and professional experience needed to teach various courses each semester in the IDS program. Additional duties include student advising and significant service at the department, college, and university levels.

When appointed as Department Chair, the incumbent is expected to perform administrative duties that pertain to the program, including promoting growth in the program, hiring and supervising teaching faculty, attending chairs council meetings, attending to reports on student learning outcomes, and conducting program reviews.

**Qualifications**

Required Qualifications

* A significant record of teaching with excellent teaching evaluations
* A Ph.D. in a discipline that is compatible with our curriculum, such as history, ethnic studies, environment, education, geography,  sociology, public policy, and urban planning or a closely related field by the time of appointment
* Demonstrated record of ongoing publications or creative activity
* Demonstrated chair or substantial prior university leadership experience
* Applicants must have experience in teaching undergraduates from diverse age, socioeconomic, cultural, and academic backgrounds.

Preferred Qualifications

* Candidates with a background in an interdisciplinary field such as ethnic studies or women’s studies, American studies, social and environmental justice.
* Applicants with a strong track record in working with students who are “non-traditional,” i.e. working adults looking to complete their degree and underrepresented groups.
* Successful experience with grant writing and implementation
* Background in conducting outreach to potential students, mentoring, student advising, student retention, curriculum development, and degree completion programs

**How to Apply**

A completed on-line application must be received by electronic submission to be considered. To apply, please visit [CSUDH career-opportunities](https://www.csudh.edu/hr/career-opportunities/).

**Application Deadline Date:**

The position is open until filled. Review of applications will begin in November 4, 2024. For full consideration, please submit your completed application with the required materials no later than November 3, 2024:

* Current Curriculum Vitae with contact information
* Cover letter
* Statement on Diversity, Equity, and Inclusion (2 pages maximum)\*
* List of 3 references with contact information**\*\***
* Unofficial transcripts (an official transcript will be required for the finalist)**\*\*\***
* A Statement on Teaching (2 pages maximum)
* A Statement on Research (2 pages maximum)
* Sample Publications or Evidence of Creative/Scholarly Activity
* Teaching Evaluations (if available)

*\*Given CSUDH’s commitment to diversity and inclusion for all students, faculty, staff, and administrators, describe your individual commitment and experiences in advancing diversity and inclusion and how they relate to your future teaching and research.*

*\*\*This position requires three letters of recommendation (LORs). Please do not upload your LORs with your application. Your list of references will be notified at the appropriate time during the search process. They will receive a request via email along with information on uploading the LOR. You will be able to verify that each letter has been received by CSUDH by logging back into your applicant portal.*

\*\*\*For finalist with International transcripts, a United States Equivalency certification will be required.

*A United States (US) Equivalency certification is required for earned/awarded/conferred foreign terminal degrees, which is from a foreign Academic Institution for foreign studies. The US Equivalency certification is used to validate foreign studies from an academic credential evaluation agency and is evaluated on foreign studies and deemed to be equivalent to degrees from the United States. The certification must translate the information in English, and confirm that your highest terminal degree is US Equivalent to a US terminal degree (i.e., Bachelor’s, Master’s, Doctorate’s, Doctor’s of Philosophy). The certification can be emailed to* [*facultyaffairs@csudh.edu*](mailto:facultyaffairs@csudh.edu) *or mailed directly to the office of Faculty Affairs and Development, 1000 East Victoria Street, WH-368, Carson, CA 90747.*

If you have questions regarding the position, please contact:

Dr. Annemarie Perez

[aperez@csudh.edu](mailto:aperez@csudh.edu)

Search Committee Chair

Department of Interdisciplinary Studies

Interdisciplinary Studies (IDS)is a broad-based, liberal arts and sciences major that focuses on developing exemplary skills in written and oral communication, textual analysis, critical thinking, and problem solving. It has been a major at CSUDH for over forty years; formerly known as PACE (Program for Accelerated Adult Education), its mission includes assisting returning adult students to complete their bachelor’s degrees.

IDS offers mainly upper-division classes in American Studies, Environmental Studies, and Global Studies, with a focus on social and environmental justice. In consultation with an advisor, each student develops an individualized roadmap to graduation. The program works with faculty in Art and Design, English, Modern Languages, Sociology, History, Public Administration and Psychology, Human Resources, Africana Studies, Chicana/o Studies, Asian Pacific Islander Studies, and various other departments. Graduates from our program may go on to professional development in their fields of employment, or to graduate school, for example in Social Work, Public Administration, Law, Business, and Environmental fields.

For more information: [Interdisciplinary Studies](https://www.csudh.edu/ids/)

**Additional Information**

The anticipated salary range for this position is $7,900 to $9,800. Please see anticipated salary ranges for the specific classifications below:

Associate Professor (AY) classification salary range is $6,825 to $15,672 per month, The anticipated hiring salary range is $7,900 to $8,200 per month.

Full Professor (AY) classification salary range is $8,593 to $16,420 per month. The anticipated hiring salary range is $9,300 to $9,800 per month.

This position will be commensurate with experience and current CSUDH faculty salaries in the academic department/discipline. Faculty salaries are subject to budgetary authorization and any California State University System faculty contract increases. Summer research grants, moving expenses, start‐up funds, and a reduced teaching load may be available.

An excellent comprehensive benefits package is available that includes: health/vision/dental plans; spouse, domestic partner and dependent fee‐waiver; access to campus child‐care; and a defined‐benefit retirement through the state system along with optional tax sheltering opportunities. Please visit Benefits Services for a detailed description of benefits

Background Check

Satisfactory completion of a background check (including a criminal records check) is required for employment. CSU will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of a current CSU employee who was conditionally offered the position.

CSU COVID-19 Vaccination Policy

The California State University (CSU) is committed to safeguarding the health and well-being of our students, faculty, staff, administrators, and the communities we serve, as well as maintaining higher education access and attainment for our students, as such, we embrace a comprehensive strategy designed to reduce the likelihood of transmission of the COVID-19 virus.  The CSU strongly recommends that all individuals who access any in-person program or activity (on- or off-campus) operated or controlled by the University follow COVID-19 vaccine recommendations adopted by the U.S. Centers for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH) applicable to their age, medical condition, and other relevant indications and comply with other safety measures established by each campus. The systemwide policy can be found at CSU Vaccination Policy and any questions you have may be submitted to [hrm@csudh.edu](mailto:hrm@csudh.edu).

Mandated Reporter Per CANRA

The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act (CANRA) and is required to comply with the requirements set forth in [CSU Executive Order 1083](https://calstate.policystat.com/policy/10927154/latest/), revised July 21, 2017, as a condition of employment.

Closing Statement

CSUDH is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

For more information: [U.S. Equal Employment Opportunity Commission](https://www1.eeoc.gov/employers/poster.cfm)

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Human Resources’ Office (310) 243-3771.

Clery Act crime statistics for CSUDH are available at [Campus Security Report (Clery),](https://www.csudh.edu/rm/clery-act/) or by calling University Police at (310) 243-3639.

Upon appointment, all candidates must furnish proof of eligibility to work in the U.S.

The California State University is Smoke and Tobacco Free. Smoking, Vaping and other Tobacco use are Not Permitted anywhere on University property. Education Code 42356, CCR Title 5, Article 9.

For more information see: [Smoke & Tobacco-Free](https://www.csudh.edu/breathe-freely/policy/)