

SONOMA STATE UNIVERSITY

EOP Admissions Coordinator and Native American Student Specialist

Student Services Professional III
Job ID 542612



Exciting Opportunity at SSU!

Are you passionate about mentorship and eager to make a lasting impact at Sonoma State? Join us as an EOP Admissions Coordinator and Native American Student Specialist and be a catalyst for student success!

Are you passionate about empowering students and making a difference in their academic journey? Do you thrive in dynamic, impactful roles that foster educational equity and success? In this exciting role, you'll be at the forefront of student success, guiding, advising and supporting our diverse student population. Your role will be pivotal in helping students navigate their academic paths, overcome challenges, and achieve their goals. As our, EOP Admissions Coordinator and Native American Student Specialist you'll lead the charge in attracting and engaging prospective students, and ensure a smooth admissions process and academic journey.

Imagine this: You'll be the cornerstone of the Educational Opportunity Program (EOP) admissions process and student success initiatives. Your role will be to guide prospective students through their educational journey, from initial inquiry to enrollment, while also providing ongoing support and guidance to ensure their academic and personal growth. You will collaborate with various departments to streamline admissions processes and contribute to the overall success of our Educational Opportunity Program (EOP) at Sonoma State University.

Why is this role special? The Educational Opportunity Program (EOP) is designed to help students from underrepresented communities, including historically low income, first-generation college students, or students who have faced educational disruptions. You'll become an integral part of a supportive network that can enhance a students' overall college experience.

Join us if you:

- Are a visionary professional who believes in the transformative power of education.
- Are excited about shaping the future of diverse student populations.
- Are ready to collaborate with campus partners to deliver comprehensive and impactful programming.

Check out the position description for full scope of responsibilities and qualifications.

Become a part of our mission to foster an inclusive and thriving educational community. Your journey to inspire, guide, and transform starts here!

SONOMA STATE UNIVERSITY



Sonoma State University is committed to achieving excellence through teaching, scholarship, learning and inclusion. In line with our Strategic Plan and our Seawolf Commitment, our values include diversity, sustainability, community engagement, respect, responsibility, excellence and integrity. We strive to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. We encourage innovation, experimentation and creativity, as well as contributions to equity and inclusion, in the pursuit of excellence for all members of our university community.

Sonoma State University embraces innovation in our quest to be a national model for public higher education by 2025. Our students graduate prepared to meet the challenges of the 21st century and to make an impact in the community and the world. SSU's core values include Diversity and Social Justice; Sustainability and Environmental Inquiry; Connectivity and Community Engagement; and Adaptability and Responsiveness.

APPLICATION DEADLINE

This position is open until filled. For full consideration, please submit application, along with cover letter and resume, by 8am on Thursday, September 19th. Click "[Apply Now](#)" to apply to this position.

SALARY AND BENEFITS

Starting salary placement depends on qualifications and experience and will not exceed \$5,276 a month. This is a full time, exempt position, which will lead toward permanent status following the successful completion of a probationary period. This position is eligible for a broad range of benefits, including medical, dental, vision, life and disability insurances, retirement (CalPERS), tuition waiver, vacation and sick leave. In addition, 14 paid holidays are offered each year; 13 scheduled on specific days and a Personal Holiday that may be taken any time during the year ([comprehensive benefits summary PDF](#)).

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The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.