

Physician (Physician-Primary Care)

PD No.:PD-746

## POSITION DESCRIPTION INFORMATION

To edit an approved Position Description scroll to the bottom of the form and press Update PD  
Click OK in the pop-up window that appears to reset the approval process

## POSITION INFORMATION

|   |  |
|---|--|
| <b>Type of Action Requested:*</b>         | New (Create a new Position Description)  |
| <b>Internal Team:*</b>                    | FL-Student Health and Counseling - 10216   |
| <b>Job Code/Employee Classification:*</b> | Physician-Primary Care<br><u>Job Code: 7737</u>  |
| <b>Classification Title:</b>              | Physician-Primary Care   |
| <b>MPP Job Code:</b>                      | NA   |
| <b>Position Number:</b>                   | Physician 12 Mo<br><u>Position no: FL-10005564</u>                                       |
| <b>CSU Working Title:*</b>                | Physician (Physician-Primary Care)   |
| <b>Salary Range/Grade:</b>                | 7737-RANGE A-Grade-1<br>Minimum: \$ 13,406.00<br>Maximum: \$ 22,768.00<br>Pay Frequency: |
| <b>Reports to Supervisor:</b>             | Mary Becerra   |
| <b>Reports To:*</b>                       | Director, Student Health Services<br><u>Position no: FL-10005006</u>                     |
| <b>Campus:*</b>                           | Fullerton  |
| <b>Division:*</b>                         | VP, Student Affairs Office   |
| <b>College/Program:*</b>                  | Student Retention  |
| <b>Department:*</b>                       | Student Health and Counseling - 10216  |
| <b>FLSA Status:</b>                       | Exempt   |
| <b>Hiring Type:</b>                       | Probationary   |
| <b>Workplace Type (Exclude Inst Fac):</b> |  |
| <b>Pay Plan:</b>                          | 12 Months  |
| <b>Pay Plan Months Off:</b>               |  |

## POSITION DESIGNATION

|  |   |
|--|---|
| <b>Mandated Reporter:*</b>                                     | General - The person holding this position is considered a general mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083, revised July 21, 2017. |
| <b>Conflict of Interest:*</b>                                  | None  |
| <b>NCAA:</b>   | <input type="radio"/> Yes <input checked="" type="radio"/> No   |
| <b>Is this a Sensitive Position?:</b>                          | <input checked="" type="radio"/> Yes <input type="radio"/> No   |
| <b>Care of People (including minors) Animals and Property:</b> | Yes   |
| <b>Authority to commit financial resources:</b>                | No  |
| <b>Access/control over cash cards and expenditure:</b>         | No  |
| <b>Access/possession of master/sub-master keys:</b>            | Yes   |
| <b>Access to controlled or hazardous substances:</b>           | Yes   |

- Access/responsibility to personal info:** Yes
- Control over Campus business processes:** No
- Responsibilities requiring license or other:** Yes
- Responsibility for use of commercial equipment:** Yes
- Is this a Campus Security Authority (CSA):**  Yes  No
- Serves a security function:** No
- Designated recipient for crime/misconduct reports:** No
- Significant responsibility for Student Activities:** Yes
- Significant responsibility for Campus Activities:** No

**Job Summary/Basic Function:\***

TitanMED is the student health center at CSUF, a member of the California State University system. Services provided by CSU student health centers include, but are not limited to, primary medical care, counseling and psychological services, and sexual health education and support (including provision of medication abortion services). CSUF is seeking a passionate and skilled health care professional to work as a Physician in TitanMED, the clinical services arm of TitanHEALTH. We are seeking a candidate who will communicate and interact successfully with university students as well as coordinate and integrate care with other team members in TitanMED, TitanWell (health promotion services), and TitanTHRIVE (confidential advocacy and community engagement). The Physician should have a positive attitude, an active and energetic mind, and a leadership style that is characterized by highly ethical practices and a commitment to diversity, openness, flexibility, integrity, and kindness.

Reporting directly to the Chief Staff Physician, primary duties include providing direct clinical care to the student community including examining patients; diagnosing illnesses and injuries; developing treatment plans, including prescribing and administering medical treatments and referring to other health care professionals as needed; performing emergency procedures as necessary; counseling and educating patients/students on related medical/personal problems and health measures; serving as physician consultant resource or preceptor to Nurse Practitioners and Physician Assistants, as well as supervising Medical Assistants, laboratory and nursing staff; and providing follow up on treatment to ensure the appropriate resolution of illness or injury. Provides sexual health education, counseling and care, including administration of medication abortion services. Performs minor surgeries not requiring general anesthesia. May be assigned to direct and oversee specific departments within the Student Health Center, such as laboratory or radiology, participate in specialty clinics, and student health center or campus committees including the campus health and safety program. Other duties as assigned.

**Minimum Qualifications:\***

Graduation from a medical school and completion of a residency training program in a primary care field such as family medicine, general internal medicine, gynecology, general pediatrics, emergency medicine, preventive medicine accredited by the Accreditation Council for Graduate Medical Education (ACGME) or equivalent. Provide sexual health education, counseling and care, including administration of medication abortion services.

Thorough knowledge of and the ability to effectively and efficiently apply the principles and methods essential to the diagnosis and treatment of common primary care medical disorders, and in the assessment and response to acute medical situations; understanding of community resources for referral of medical care and treatment beyond the scope of the Student Health Center; knowledge of current public health practices; knowledge of local, state, and national laws and regulations pertaining to the medical field; thorough knowledge of applicable professional ethics standards and patient privacy; ability to serve as a mentor and resource consultant for other health center personnel; and the ability to establish and maintain effective working relationships with a variety of medical practitioners and specialists, as well as students, administrators, staff, and faculty.

**Required Qualifications:****Preferred Qualifications:**

Experience in Family Practice, Internal Medicine or an Emergency room setting with walk-in and appointment patients. Experience in a college health setting. Prior or current affiliation with a hospital or outpatient clinic. License/Certification

**Special Conditions:**

Live scan required  
CA Driver License required

**License / Certification:**

Physicians in this classification must possess\* and maintain: ♦ A valid State of California license to practice medicine. ♦ Current American Board of Medical Specialties (ABMS) or American Osteopathic Association (AOA) board certification appropriate for the assigned duties. See note below. ♦ A valid Drug Enforcement Agency (DEA) registration and number for prescribing controlled substances. ♦ Current cardiopulmonary resuscitation and automated external defibrillator (CPR/AED) certification as appropriate for the assigned duties.

**Supervises Employees:\***

Yes  No

**If position supervises other employees; list position titles:**

## Job Duties

---

### JOB DUTIES

---

| % of time | Duties / Responsibilities   | Essential / Marginal |
|-----------|---|----------------------|
| 75        | Management of emergent and acute ambulatory care medical problems, including diagnosis, treatment and appropriate referral. Follow up medical management and monitoring more prolonged medical illness. Provide education to patients on various health conditions. Provide sexual health education, counseling and care, including administration of medication abortion services. | Essential            |
| 10        | Consultation with other TitanMED staff. Provide consultation to Nurse Practitioners, Health Education and Promotion, and other departments in TitanHEALTH.  | Essential            |
| 10        | Participation on Student Wellness and campus committees, including Peer Review, Quality Assurance, Risk Management, or other designated committees. Other duties as assigned.   | Essential            |
| 5         | Other duties as assigned  | Essential            |

## SELECTION CRITERIA

There are no items to show

### Physical Mental and Environmental Demands

**\*\* Physical Mental and Environmental Requirements Must be Completed for all Positions**

\*\*

Please indicate the frequency (Constantly; Frequently; Occasionally; or Never) and whether or not the requirement is essential.

### Physical and Mental Requirements

|  |                          |
|--|--------------------------|
| <b>Bending:</b>                                | Constantly - Essential   |
| <b>Climbing:</b>                               | Occasionally - Essential |
| <b>Concentrating:</b>                          | Constantly - Essential   |
| <b>Crawling:</b>                               | Occasionally - Essential |
| <b>Decision Making:</b>                        | Frequently - Essential   |
| <b>Keyboarding and Mousing:</b>                | Frequently - Essential   |
| <b>Lifting or Carrying up to 10 lbs.:</b>      | Constantly - Essential   |
| <b>Lifting or Carrying up to 25 lbs.:</b>      | Frequently Essential     |
| <b>Lifting or Carrying up to 50 lbs.:</b>      | Frequently - Essential   |
| <b>Lifting or Carrying over 50 lbs.:</b>       | Occasionally - Essential |
| <b>Performing Calculations:</b>                | Constantly - Essential   |
| <b>Pushing or Pulling:</b>                     | Constantly - Essential   |
| <b>Reaching Overhead:</b>                      | Frequently - Essential   |
| <b>Repetitive Motion of Upper Extremities:</b> | Constantly - Essential   |
| <b>Sitting:</b>                                | Frequently - Essential   |
| <b>Standing:</b>                               | Frequently - Essential   |
| <b>Stooping Kneeling or Squatting:</b>         | Frequently - Essential   |
| <b>Walking:</b>                                | Frequently - Essential   |

To add additional Physical and Mental Requirements - Please provide the 1) Physical and/or Mental Requirement description; 2) Frequency (Constantly; Frequently; Occasionally; or Never) and 3) Whether it is Essential to the position:

**Other Physical & Mental Requirement No. 1**

Description:

Other Physical and Mental Req No.1 Frequency:

**Other Physical & Mental Requirement No. 2**

Description:

Other Physical and Mental Req No.2 Frequency:

**Other Physical & Mental Requirement No. 3**

Description:

Other Physical and Mental Req No.3 Frequency:

Other Physical & Mental Requirements:

### Environmental Requirements

|                                   |                          |
|-----------------------------------|--------------------------|
| <b>Drive motorized equipment:</b> | Occasionally - Essential |
| <b>Excessive Noise:</b>           | Frequently - Essential   |
| <b>Hazards:</b>                   | Constantly - Essential   |
| <b>Outdoor:</b>                   | Occasionally - Essential |
| <b>Elevated Work:</b>             | Occasionally - Essential |

**Extreme Temperature (hot or cold):** Occasionally - Essential  
**Indoor (Typical office environment):** Constantly - Essential

To add additional Environmental Requirements - Please provide the 1) Environmental Requirement description; 2) Frequency (Constantly; Frequently; Occasionally; or Never) and 3) Whether it is Essential to the position:

**Other Environmental Requirement No. 1 Description:**  
**Other Environmental Req No.1 Frequency:**  
**Other Environmental Requirement No. 2 Description:**  
**Other Environmental Req No.2 Frequency:**  
**Other Environmental Requirement No. 3 Description:**  
**Other Environmental Req No.3 Frequency:**  
**Other Environmental Requirements:**

## POSTING DETAILS

**Advertising Summary:** HRDI will draft  
**Advertisement text:**

HRDI will draft - per Memorandum - Guidance for Hiring Providers: Providing Services for Medication Abortion November 2023. This is attached in the documents section of the PD for reference.

Position Description (In Section Outlining Essential Functions): "Provide sexual health education, counseling and care, including administration of medication abortion services."

Job Announcement: "Services provided by CSU student health centers include, but are not limited to, primary medical care, counseling and psychological services, and sexual health education and support (including provision of medication abortion services)." < If appropriate >.  
 "Coordinate on-site implementation of SB 24 legally mandated medical abortion services."

Interview questions: If hired for this position, it is expected that medication abortion be provided as an option available to our students. Do you have any objection to providing medication abortion services to students? Will you willingly provide CSU students with access to medication abortion services? Do you have any prior experience providing these services to patients?

## USERS AND APPROVALS

**Justification for Position:** Repost from 11315BR due to failed search. Moved position into CHRS from BrassRing

**Hiring Administrator:\*** Mary Becerra  
 Email address: [mbecerra@fullerton.edu](mailto:mbecerra@fullerton.edu)

**Approval process:\*** FL - PD Approval (Staff/MPP) - Dept Head

|                                    |  |
|------------------------------------|--|
| 1. MPP Supervisor:                 | Mary Becerra <span style="color: green;">✔</span> Approved Mar 22, 2024  |
| 2. Department Head/Associate Dean: | Vincent Vigil <span style="color: green;">✔</span> Approved Mar 22, 2024 |
| 3. HR Classifier:                  | Tammy Dietzel <span style="color: green;">✔</span> Approved Apr 2, 2024  |
| 4. Appropriate Administrator/Dean: | Vincent Vigil <span style="color: green;">✔</span> Approved Apr 2, 2024  |
| 5. Position Management:            | FL-HRDI PM <span style="color: green;">✔</span> Approved Apr 2, 2024     |

**HR/Faculty Affairs Representative:\*** FL-HRDI Classifier  
 Email address: [hrrecruitment@fullerton.edu](mailto:hrrecruitment@fullerton.edu)