

Classification Title:

Instructional Support Tech I - PageUp People

MPP Job Code:

N/A

Position Number:

Instructional Support Tech I

Position no: FL-10017689**CSU Working Title:***

Digital Studio Instructional Support Technician I

Salary Range/Grade:

1615-RANGE A-Grade-1

Minimum: \$ 4,006.00

Maximum: \$ 6,951.00

Pay Frequency:

Reports to Supervisor:

David Mickey

Reports To:*

Associate Dean, College of the Arts

Position no: FL-10006143**Campus:***

Fullerton

Division:*

VP, Academic Affairs

College/Program:*

College of Arts

Department:*

Art - 10245

FLSA Status:

Non-Exempt

Hiring Type:

Probationary

Workplace Type (Exclude Inst Fac):

On-site (work in-person at business location)

Pay Plan:

12 Months

Pay Plan Months Off:

N/A

POSITION DESIGNATION**Mandated Reporter:***

General - The person holding this position is considered a general mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083, revised July 21, 2017.

Conflict of Interest:*

None

NCAA: Yes No**Is this a Sensitive Position?:** Yes No

into an exciting time to join Cal State Fullerton as we are an in-demand comprehensive university that is driven to shape the future of education and foster a vibrant community of diverse students, faculty, staff, and administrators who uphold values of inclusive excellence, free speech, and an environment free from discrimination. We are continuously seeking individuals from various career disciplines that share the University's mission and core values. We warmly welcome you to consider joining the Titan Community where minds expand and opportunities flourish.

Cal State Fullerton's College of the Arts (COTA) is an essential part of the creative fabric of Southern California, proudly serving as both an academic and cultural resource. We are a living laboratory for the arts, where success is measured in lines of dialogue, phrases of choreography, sheets of music and slabs of clay. Our alumni leave lasting legacies by contributing to the vitality of the arts nationally and globally and can be found in all facets of the thriving art and entertainment industries. We seek an exceptional individual to join our team as the Digital Studio Instructional Support Technician I. The ideal candidate in this role should have a positive attitude and an active, energetic mind characterized by highly ethical practices and a commitment to diversity, openness, flexibility, integrity, and kindness.

The Digital Studio Instructional Support Technician will collaborate with faculty, staff, and IT to configure, support, track and maintain software/hardware technology and equipment for the purpose of maximizing instructional needs in the BFA and MA/MFA programs with art/technology curriculum. The Digital Studio Instructional Support Technician configures, supports, maintains, and stays current with advancements in VR/AR/XR applications, game engines, and integration of relevant AI generators to support the disciplines in Game Art, Animation and Immersive Media; Creative Photography and Experimental Media; Graphic and Interactive Design; Entertainment Art/Animation, and other related programs.

The Digital Studio Instructional Support Technician configures, supports, maintains COTA technology and equipment, including high-end motion capture system, green screen stage, LED lighting, cameras, motion control, audio, and applications such as Unreal Engine 5 to support class projects and faculty lead instruction including courses in virtual and mixed reality. Other duties as assigned.

Minimum Qualifications:*

Ability to prioritize and work well under pressure, meet deadlines and maintain cooperative working relationships with students, staff, faculty, vendors and others, both on and off campus. Possess strong oral and written communication skills and an ability to prepare and budget schedules for general facilities, maintenance, and ordering of materials. Understand equipment operations and general repairs and/or maintenance along with health and safety precautions common to a visual arts environment. Equivalent of two-years experience providing instructional support services in an art or related unit or discipline, acting as a student assistant or equivalent of two years of college with 16 units of credit in courses involving extensive use of materials, supplies, or equipment in Art or a related discipline may be substituted for the experience.

Required Qualifications:

Preferred Qualifications:

Experience in the following: 3D printing experience, augmented/Virtual Reality Experience, understanding of ICVFX and LED walls/volumes, understanding of live stage performance integration with LED walls/volumes, experience with Unreal Engine 5, Virtual Production, and Motion Capture Systems, experience with greenscreen lighting, cameras, and audio equipment, demonstrated ability to work in a collaborative setting with a diverse workforce.

Stays current with technological digital art trends and advancements for VR/AR/XR, game engines, and related disciplines; and integration of relevant AI applications is essential.

Support Curricular for virtual production for film or stage, live events, including on set for real-time motion capture, virtual cameras, and practical lights and video equipment.

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| 30 | Monitors, assesses, tracks, updates, makes recommendations, and provides repair, maintenance, and modification to department equipment as necessary. | Essential |
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Maintains the safe operations of technology, devices, equipment, teaching/learning spaces, storage areas and instructional support systems, including working with Environmental Health and Safety personnel.

Coordinates day-to-day tracking, operations, maintenance and repair.

Makes recommendations on improvements such as technology, devices, equipment, processes.

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| 25 | Administers, tracks and maintains assets, equipment, and tools. | Essential |
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Organizes and tracks material and equipment order and utilizes cost-efficient sources for purchases.

Organizes, inventories, and distributes all equipment and materials.

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| 5 | Other duties as assigned. | Essential |
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| Crawling: | Occasionally |
| Decision Making: | Occasionally |
| Keyboarding and Mousing: | Occasionally |
| Lifting or Carrying up to 10 lbs.: | Occasionally |
| Lifting or Carrying up to 25 lbs.: | Occasionally |
| Lifting or Carrying up to 50 lbs.: | Occasionally |
| Lifting or Carrying over 50 lbs.: | Occasionally |
| Performing Calculations: | Occasionally |
| Pushing or Pulling: | Occasionally |
| Reaching Overhead: | Occasionally |
| Repetitive Motion of Upper Extremities: | Occasionally |
| Sitting: | Occasionally |
| Standing: | Occasionally |
| Stooping Kneeling or Squatting: | Occasionally |
| Walking: | Occasionally |

To add additional Physical and Mental Requirements - Please provide the 1) Physical and/or Mental Requirement description; 2) Frequency (Constantly; Frequently; Occasionally; or Never) and 3) Whether it is Essential to the position:

Other Physical & Mental Requirement No. 1

Description:

Other Physical and Mental Req No.1 Frequency:

Other Physical & Mental Requirement No. 2

Description:

Other Physical and Mental Req No.2 Frequency:

Other Physical & Mental Requirement No. 3

Description:

Other Physical and Mental Req No.3 Frequency:

Other Physical & Mental Requirements:

Environmental Requirements

Drive motorized equipment: Never

Description:
Other Environmental Req No.3 Frequency:

Other Environmental Requirements:

POSTING DETAILS

Advertising Summary:

It is an exciting time to join Cal State Fullerton as we are an in demand comprehensive university that is driven to shape the future of education and foster a vibrant community of diverse students, faculty, staff, and administrators who uphold values of inclusive excellence, free speech, and an environment free from discrimination. We are continuously seeking individuals from various career disciplines that share the University's mission and core values. We warmly welcome you to consider joining the Titan Community where minds expand and opportunities flourish.

Advertisement text:

Standing on 241 acres in the heart of Southern California, the University was founded in 1957 and has grown into a population of over 40,000 students. As Titans, we believe that diverse perspectives deepen our understanding. We are committed to giving students the support they need to graduate, while responding to California's revolving work force needs. At California State University, Fullerton we strive for continual improvement of students, staff, faculty, and administrators through orientations, training programs, and professional development opportunities. As part of the Titan Community, you have access to many campus facilities and services including but not limited to the Grand Central Art Center in Santa Ana, the Arboretum and Botanical Garden at Cal State Fullerton, cultural events and performances in the Claves Performing Arts Center, Cal State Fullerton Athletics sports events, Titan Recreation Center, and the Employee Wellness Program.

USERS AND APPROVALS

Justification for Position:

New staff IST I is needed to support 10 new and renovated computer labs..

Hiring Administrator:*

Laura Garcia

Email address: lagarcia@fullerton.edu

Approval process:*

FL - PD Approval (Staff/MPP) - Dept Head

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|------------------------------------|------------------|---|----------------------|
| 1. MPP Supervisor: | Arnold Holland | ✓ | Approved Jun 3, 2024 |
| 2. Department Head/Associate Dean: | Michelle Murillo | ✓ | Approved Jun 3, 2024 |
| 3. HR Classifier: | Sarah Bouzos | ✓ | Approved Jun 5, 2024 |
| 4. Appropriate Administrator/Dean: | Arnold Holland | ✓ | Approved Jun 5, 2024 |
| 5. Position Management: | FL-HRDI PM | ✓ | Approved Jun 6, 2024 |

