

Sonoma State University is committed to achieving excellence through teaching, scholarship, learning and inclusion. In line with our Strategic Plan and our Seawolf Commitment, our values include diversity, equity, sustainability, community engagement, respect, responsibility, excellence and integrity. We strive to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. We encourage innovation, experimentation and creativity, as well as contributions to equity and inclusion, in the pursuit of excellence for all members of our university community.

The Sonoma State University Student Health Center (SHC) is a rewarding, pleasant, busy, nationally accredited campus clinic. Services provided by CSU student health centers include, but are not limited to, primary medical care, counseling and psychological services, and sexual health education and support (including provision of medication abortion services).

**Position Purpose:** Reporting to the Senior Director, Counseling and Psychological Services and the Student Health Center and under general administrative medical direction from the Clinical Lead Physician of the Medical Staff, the Primary Care Physician (Physician) provides primary care services including but not limited to diagnosis, treatment, coordination of care, preventative care, health maintenance, sexual health education, counseling and care, including administration of medication abortion services. to students enrolled at Sonoma State University. The Physician is a key member of a dedicated, collaborative team of physicians, nurse practitioners and others committed to providing high quality, cost-effective, evidence-based medical services to support the health and success of SSU students. The incumbent is also responsible for the coordination of on-site implementation of SB 24 legally mandated medication abortion services. The incumbent must maintain high professional standards and demonstrate objectivity, reliability, productivity, sound judgment, a sense of shared responsibility, a strong work ethic and excellent interpersonal and communication skills.

**Major Duties:** Major duties of the position include, but are not limited to, the following:

- Provide high quality, evidence-based outpatient care for illness and injury as well as for psychosocial and preventive health needs consistent with the full scope of services of the SSU SHC.
- Evaluate and treat ambulatory patients with allergic, infectious, respiratory, cardiovascular, EENT, GI, GYN, GU, neurological, musculoskeletal, dermatologic, mental health, and other conditions.
- Perform medical, minor surgical, and other outpatient procedures.
- Provide sexual health education, counseling and care, including administration of medication abortion services.
- Coordinate on-site implementation of SB 24 legally mandated medical abortion services.
- Educate and counsel patients about medical and mental health conditions, treatment options, substance use, athletic and travel medicine, immunizations, prevention, healthy behavior, etc.
- Facilitate productivity, cost effectiveness and continuity of care. Take a judicious approach to the selection of diagnostic tests, medications, referrals, etc.
- Address urgent/emergent situations including HealthCare Provider BLS with automatic defibrillator.
- Monitor referral feedback, continuity of care, immunization status, diagnostic test results, etc.
- Oversee and/or serve as a resource for medical assistants, RNs, NPs, PAs and other colleagues.
- Collaborate with healthcare providers, public agencies and others on behalf of patients.
- Maintain accurate, timely, confidential paper and electronic health records.
- Effectively use a computer, software and other technology for patient care and operations.
- Maintain active involvement in the implementation and utilization of Electronic Health Records.
- Collaborate with leadership to enhance quality, productivity, public health, emergency/disaster readiness, campus outreach and community interactions.
- Ensure compliance with legal, regulatory, policy/procedure and accreditation requirements.
- Establish cooperative colleague and patient relationships and demonstrate exemplary teamwork, interpersonal and communication skills.
- Exhibit courtesy, kindness and sensitivity to the concerns and needs of patients and others – including but not limited to individuals from unique or diverse backgrounds, lifestyles, identities, cultures and perspectives.

- Serve as laboratory director with the ongoing responsibility of signing off on monthly Quality Control reports, performing annual review of laboratory manuals, reviewing and approving proficiency test competency, and attending laboratory inspections.

**Secondary Duties:** Performs other secondary duties as assigned.

**Work Environment:** Duties primarily take place in a busy medical clinic environment located on the Sonoma State University campus with some risk of exposure to infectious disease and other potentially challenging circumstances. Confidentiality, discretion, professionalism and safety/risk management practices must be followed. The normal work schedule is hourly intermittent to meet operational needs of the department. Your specific start time is determined by your Appropriate Administrator. As a non-exempt employee, any request for overtime will be specified and pre-approved by Appropriate Administrator. The incumbent must maintain regular and acceptable attendance at such levels as is determined by the Appropriate Administrator. This position will require occasional travel, by automobile or airplane, and overnight stay to travel to trainings and meetings off campus. The position requires visual acuity and manual dexterity sufficient to perform diagnostic procedures, the ability to speak and hear clearly, respond to a medical emergency, sit or stand for extended periods of time, and use a computer system.

Physical and mental health status sufficient to perform duties in a competent productive manner without risk of harm to patients or disruption of SHC operations. This includes but is not limited to the strength, mobility, stamina, dexterity, visual and auditory acuity to assist and examine patients, perform procedures, use equipment, work without interruption in confined areas, interpret diagnostic tests and hear patients, the oral articulation skills to speak clearly, apply sound judgment, objectivity and consistently maintain composure.

This position requires successful completion of a livescan background check.

**Minimum Qualifications:** This position requires the following:

- Graduation with an MD/DO degree from an accredited medical school;
- Current license to practice medicine in California with no restrictions;
- Completion of residency training in family practice;
- Current ABMS Board Certification;
- Current DEA certificate & number;
- NPI number & CURES registration; and Healthcare Provider CPR/AED;
- Two or more years of experience in medical practice applicable to an outpatient setting;
- Recent completion of residency training will be considered;
- Advanced proficiency with computers and Microsoft Office (Excel and Word) required;
- Knowledge of Google Suite, computer software, web-based information technology systems, including electronic health records systems preferred.

In addition, this position requires the following:

- May be required to obtain and continuously complete online COLA course work upon hire to serve as the SHC Lab Director;
- CME appropriate to assigned duties;
- Education, training, credentials, knowledge, experience, competence and professionalism as a primary care physician to perform the described duties of this position;
- Knowledge of and commitment to the mission, goals, and operational needs of the SHC including the patient care, educational, preventive and student success aspects of college health;
- Ability to provide quality evidence-based medical care;
- Knowledge and ability to evaluate public health, health care delivery and compliance issues;
- Ability to provide leadership and guidance with integrity, including the ability to work in an objective organized fashion, assess needs, set goals, foster a culture of productivity and excellence, maintain the confidence and respect of others, and serve as an effective resource and representative of the SHC;
- Ability to provide oversight in day-to-day SHC operations, address resource utilization and operational productivity, and advocate for the SHC and its mission;
- Experience providing leadership and peer based clinical oversight to physicians, NPs, PAs, RNs, and medical support staff;
- Knowledge of, and ability to, collaboratively lead SHC staff in compliance with ethical, legal, regulatory, medical confidentiality, procedural, accreditation, CSU and other applicable health/safety/risk management standards;

- Sound interpersonal and communication skills including the ability interact with sensitivity, warmth and kindness with students as well as with staff and other individuals and groups at all levels;
- Ability to provide medical services to students including those with diverse or unconventional backgrounds, lifestyles and perspectives consistent with the full scope and standards of SSU SHC services;
- Ability to prevent, diffuse and resolve conflicts; demonstrate courtesy and sensitivity to patient and staff concerns;
- Ability to work independently and collaboratively and address complex issues;
- Ability to demonstrate skills to effectively use electronic health records systems as well as to the ability to help facilitate their effective use by the SHC.

Must have the ability to effectively communicate with all levels within the university and establish and maintain productive and effective, inclusive working relationships amongst diverse populations including staff, faculty, administration, students, and other internal and external constituents. Must be able to accept constructive feedback and work cooperatively in group situations.