Physician-Primary Care

Job No.: 7737

Physician Position no: SL-00007739

Medical Director

POSITION INFORMATION

Internal Team:* SL-CH&W-Health Services-141100
Job Code/Employee Classification:* Physician-Primary Care
Job No: 7737

MPP Job Code:

Position Number: Physician
Position no: SL-00007739

CSU Working Title:* Physician - Emphasis in Reproductive Health
Reports To: Medical Director
Campus:* San Luis Obispo
Division:* Student Affairs
College/Program:* Campus Health & Wellbeing
Department:* CH&W-Health Services - 141100
FLSA Status:* Exempt

SENSITIVE POSITION

Sensitive Position: Yes

Job Summary/Basic Function:* The purpose of Campus Health & Wellbeing is to help students achieve and maintain academic success and lifelong health and well-being by providing timely and appropriate primary and acute health care, disease and injury prevention education, professional mental health, outreach, educational services and campus consultations.

Under general direction, Physicians in this classification are assigned to perform primary care duties within the scope of practice of an active Doctor of Medicine (MD) or Doctor of Osteopathic Medicine (DO) license in the State of California. In addition, preference will be given to applicants to this position with expertise in the ability to assess, diagnose, and treat health problems of college-aged patients, specific to female-identified health and reproductive anatomy of all students. Physicians work as part of an interdisciplinary health care team and may be assigned responsibility for the clinical supervision of the delivery of medical care by other licensed health care professionals and practitioners in the Student Health Center, such as nurse practitioners, physician assistants, registered nurses and others engaged in the care of patients.

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Minimum Qualifications:*  
Graduation from a medical school and completion of a residency training program in a primary care field such as family medicine, general internal medicine, gynecology, general pediatrics, emergency medicine, preventive medicine accredited by the Accreditation Council for Graduate Medical Education (ACGME) or equivalent.

Two or more years increasingly responsible experience in the above-mentioned spectrum of care.

Required Qualifications:
Thorough knowledge of and the ability to effectively and efficiently apply the principles and methods essential to the diagnosis and treatment of common primary care medical disorders, reproductive medical care, and in the assessment and response to acute medical situations. Demonstrated ability to perform gynecological exams.

Understanding of community resources for referral of medical care and treatment beyond the scope of the Student Health Center.

Knowledge of current public health practices, local, state and national laws and regulations pertaining to the medical field.

Thorough knowledge of applicable professional ethics standards and patient privacy.

Ability to serve as a mentor and resources consultant to other health center personnel.

Ability to establish and maintain effective working relationships with a variety of medical practitioners and specialists, as well as students, administrators, staff, and faculty.

Ability to assess, prescribe psychotropic drugs and counsel patients with mental health problems.

Ability to be sensitive to and communicate effectively with a diverse patient population.

Ability to provide gender affirming care, which includes knowledge of current medical care, resources and needs of the trans community.

Thorough working knowledge of current hormonal pharmaceuticals including contraceptive medication and their appropriate application.

Demonstrated ability to engage the patient in the decision making on treatment plans and prevention of illness and injury.

Ability to initiate, establish, and foster communication and teamwork by maintaining a positive, cooperative, productive work atmosphere in and outside the University with the ability to establish and maintain effective working relationships within a diverse population and with those from various cultural backgrounds.

Ability to use tact and diplomacy to effectively handle a broad range of high level and sensitive interpersonal situations with diverse personalities, and to respond appropriately to conflicts and problems.

Excellent communication skills; ability to effectively communicate information in a clear and understandable manner, both verbally and in writing.

Thorough knowledge of English grammar, spelling and punctuation.

Working knowledge of a variety of computer applications including word-processing, on-line systems, Internet as well as email. Demonstrated ability to enter data into an electronic medical record or other computer system.

Preferred Qualifications:
Experience working in a student health center.

Experience with electronic health records software.

Prior or current affiliation with a hospital or outpatient clinic.
Special Conditions:

Must be willing to travel and attend training programs off-site for occasional professional development.

Must be able to work extra hours, occasional holidays, and adjust working hours to meet special jobs. May be called back periodically to perform work as needed on an emergency basis.

Must be able to perform work involving, but not limited to, moving/lifting (up to 50 pounds), carrying, and maneuvering patients; reaching, bending, walking, and standing.

Must be able to successfully pass a pre-employment background/fingerprint check.

This position classification has been defined as "Exempt" and is not subject to the overtime provisions of the Fair Labor Standards Act (FLSA).

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

This position is paid under the 10/12 pay plan, where the salary for 10 months is distributed over 12 months. The salary will be received every month. The incumbent will have July and August off every year (with pay, benefits, and vacation/sick leave accrual continuing through months off).

License / Certification:

Possess and maintain a valid and current:

- A valid State of California license to practice medicine.
- American Board of Medical Specialties (ABMS) or American Osteopathic Association (AOA) medical board certification appropriate for the assigned duties
- A valid Drug Enforcement Agency (DEA) registration and number for prescribing controlled substances.
- Basic life support (or higher) cardiopulmonary resuscitation and automated external defibrillator (CPR/AED) certification for Healthcare Providers (by date of hire).

Mandated Reporter:

General - The person holding this position is considered a general mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083, revised July 21, 2017.

NCAA:

☐ Yes ☐ No

Conflict of Interest:

None

Supervises Employees:

☐ Yes ☐ No

Job Duties
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<tr>
<th>% of time</th>
<th>Duties / Responsibilities</th>
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<tr>
<td>90</td>
<td>Obtain medical history and perform physical examination of patients; order and interpret laboratory, x-ray and other necessary testing; diagnose illnesses and injuries; formulate treatment plans, including prescribing and administering medical and behavioral health treatments and referring to other health care professionals as needed.</td>
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<td>Perform basic emergency procedures as necessary; assess and stabilize acute medical conditions and when necessary arrange referral for more definitive care at another medical site.</td>
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<td>Perform minor surgeries not requiring general anesthesia as needed.</td>
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<td>Consult with other Student Health Center providers to facilitate the evaluation and treatment of patients with complex medical or psychiatric diseases as needed.</td>
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<td>Consult with community-based health care providers and agencies to facilitate necessary treatment for patients requiring services beyond those available within the scope of practice in the Student Health Center.</td>
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<td>Coordinate with campus Counseling Services to address and refer mental health issues and concerns.</td>
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<td>Provide medical consultation within the Student Health Center’s scope of practice to the campus Counseling Services, Health Education and Wellbeing, Safer and Disability Resource Center staff. Serve as a physician consultant resource or preceptor to Nurse Practitioners and Physician Assistants and provide medical instruction and clinical supervision to assigned Student Health Center staff, including but not limited to Medical Assistants, Clinical Laboratory Scientists and Registered Nurses.</td>
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<td>Provide medical and pelvic examinations for the purpose of assessing general health issues specific to reproductive anatomy.</td>
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<td>Evaluate patients for breast, cervical, ovarian and other cancers.</td>
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<td>Treat bladder/urinary tract and vaginal infections, menstrual irregularities, STD symptoms, and hormonal disorders.</td>
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<td>Counsel and educate patients on related physical and mental health issues, including family planning, HIV counseling, nutrition, sexual health counseling, and principles of health promotion and maintenance; recommend preventative health measures; and follow-up on treatment to promote and confirm the appropriate resolution of illness and injury;</td>
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<td>Conduct diagnostic colposcopy, PAP Smears, pelvic exams, breast exams, pregnancy testing, and STD screening as necessary.</td>
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<td>Address concerns, questions and counsel patients regarding safer sex and sexual assault.</td>
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<td>Collaborate with management on how best to meet the health care needs of the campus population. Provide leadership and consultation if needed and within their level of expertise and scope of practice in such areas as preventative medicine, health education, environmental health and safety, public health and emergency preparedness;</td>
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Perform other job-related duties and special projects as assigned; may include student health center or campus committees and the campus health and safety program.

Attend training and maintain skill currency as appropriate to safely and effectively complete assignments.

If assigned, direct and oversee specific department within the Student Health Center, such as the laboratory, and participate in specialty clinics, student health center or campus committees, trainings, and the campus health and safety program.