(PD-558) Registered Dietitian

POSITION INFORMATION

Internal Team:* SL-CH&W-Health Services-141100
Job Code/Employee Classification:* Registered Dietitian
   Job No: 8130

MPP Job Code:
Position Number: Registered Dietitian
   Position no: SL-00011381

CSU Working Title:* Registered Dietitian
Reports To: AVP Health & Wellbeing
Campus:* San Luis Obispo
Division:* Student Affairs
College/Program:* Campus Health & Wellbeing
Department:* Campus Health & Wellbeing - 205700
FLSA Status:* Exempt

SENSITIVE POSITION

Sensitive Position: ☐ Yes ☐ No

Job Summary/Basic Function:* Under general direction of the Medical Director, the Registered Dietitian meets individually with students, creates and implements programs designed to improve the diet and nutrition of students and the campus community through changes in dietary practices with awareness and attention to cultural diversity; develops and provides educational and consultative services to students in eating disorders, nutrition, diet, weight management, and food choices and preparation.

Minimum Qualifications:* Bachelor’s degree or equivalent in a program approved and accredited by the Academy of Nutrition and Dietetics (clinical nutrition, health, wellness, food science or a related area).

Completion of Registered Dietitian certification from an Academy of Nutrition and Dietetics accredited pre-professional experience program.

Incumbents must possess two years of progressively responsible community nutrition experience and expertise with eating disorder clients and sufficient experience to perform the assigned duties.
Required Qualifications:

Thorough knowledge of general principles, methods, materials, and channels of nutrition education and public information. Demonstrated knowledge of the principles of nutrition, dietary needs and weight control; applicable state and federal regulations pertaining to the field; working knowledge of nutritional care for specific medical conditions;

Thorough knowledge of the principles of nutrition, dietary needs and weight control; applicable state and federal regulations pertaining to the field including those regarding patient confidentiality. Working knowledge of nutritional care for specific medical conditions. General knowledge of principles, methods, materials, and channels of nutrition education and public information.

Demonstrated ability to assess needs and evaluate the effectiveness of diet and nutrition programs and materials;

Ability to use tact and diplomacy, while maintaining a high degree of confidentiality maintain confidentiality consistent with applicable state and federal regulations, to effectively handle a broad range of high level, sensitive interpersonal situations with diverse personalities, and to respond appropriately to conflicts and problems;

Ability to provide excellent customer service experience, while maintaining appropriate boundaries with clients;

Proficiency in promoting, organizing, and conducting public meetings for purposes of nutritional education;

Demonstrated ability to maintain records and prepare reports; and to keep current with developments related to nutrition;

Ability to initiate, establish, and foster effective and collaborative communication and teamwork with Campus Health and Wellbeing colleagues to address specific diet and nutrition needs;

Ability to work effectively in campus and community collaborative health care teams and the Eating Disorder Advisory Group to address specific diet and nutrition needs;

Maintain a positive, cooperative, productive work atmosphere in and outside the University with the ability to establish and maintain effective working relationships within a diverse population and with those from various cultural backgrounds;

Excellent communication skills; ability to effectively communicate information in a clear and understandable manner, both verbally and in writing;

Thorough knowledge of English grammar, spelling and punctuation;

Ability to interpret, communicate and apply policies and procedures, including applicable local, state, federal regulations;

Excellent organizational and time management skills with the ability to set own priorities to coordinate multiple assignments with fluctuating and time-sensitive deadlines. Strong collaboration and problem-solving skills;

Excellent computer skills and proficiency with a variety of computer applications including word-processing, spreadsheets, databases, on-line systems, Internet as well as online calendaring and email;

Working knowledge of or ability to quickly learn University infrastructure, policies and procedures.

Preferred Qualifications:

Master’s degree in Public Health, Registered Dietetics, Social Work, or a related degree.

Prior experience as a member of a eating disorder treatment team or treatment center.

Certification in sports nutrition and/or eating disorders.
Special Conditions:

Must be willing to travel and attend training programs off-site for occasional professional development.

Must be able to work overtime, occasional holidays, and adjust working hours to meet special jobs. May be called back periodically to perform work as needed on an emergency basis.

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Must be able to successfully pass a pre-employment background/fingerprint check.

This position classification has been defined as "Exempt" and is not subject to the overtime provisions of the Fair Labor Standards Act (FLSA).

This position is paid under the 10/12 pay plan, where the salary for 10 months is distributed over 12 months. The salary will be received every month. The incumbent will have July and August off every year (with pay, benefits, and vacation/sick leave accrual continuing through months off).

License / Certification:

Possess and maintain certification as a Registered Dietitian as defined by the Commission on Dietetic Registration

Current BLS for Health Care Provider certification.

Mandated Reporter:*

General - The person holding this position is considered a general mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083, revised July 21, 2017.

NCAA:*

☐ Yes  ☐ No

Conflict of Interest:*

None

Supervises Employees:*

☐ Yes  ☐ No

Job Duties

JOB DUTIES

<table>
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<tr>
<th>% of time</th>
<th>Duties / Responsibilities</th>
<th>Essential / Marginal</th>
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Conduct nutritional assessments, design plans of care, evaluate, counsel and monitor nutritional interventions for university students. Topics include but are not limited to eating disorders, weight concerns, metabolic disorders, diabetes, hyperlipidemia, cardiovascular disease, food allergies, performance nutrition, hypertension, general nutrition, sports nutrition, vegetarian/vegan diets and digestive/gastrointestinal issues.

Maintain currency in clinical developments in field of dietetics to provide current, evidence-based recommendations. counseling, teaching and treatment plans

Serve as expert resource for and coordinating team member with eating disorder treatment team. Specifically provide clinical nutrition care and services to students/clients with regard to eating disorders including assessment of client nutritional status and risks, development of care plans to meet nutritional needs of clients, counseling and education of client and support members/family as necessary

Serve as expert resource and consultant for other team members including psychologists, physicians, psychiatrists, physician assistants, nurse practitioners, nurses, therapists, mental health providers, and student educators.

Review and develop educational materials, educational presentations and information to above groups as well as to students and campus constituents (housing, athletics, and residential life) in areas of dietetics and nutrition in collaboration and coordination with Health Education.

Documentation of assessments, care plans, progress notes and consultations in timely manner in electronic health record.

Develop relationships with community resources to ensure continuity of care when referrals are made.

Knowledge of local, regional and distant resources for clients with eating disorders and other nutritional and dietetic conditions. Ability to assess clients for appropriate intensity of service, and then participate in coordination and referral of clients to that resource.

Supervise and provide training, education and guidance to our peer health educators in collaboration with our Health Educators to support outreach and education of healthy eating and active living priorities.

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Supervise and provide training, education and guidance to our peer health educators in collaboration with our Health Educators to support outreach and education of healthy eating and active living priorities.

Assist in the development of evidence-based peer to peer nutrition consultations.

Perform other job-related duties and special projects as assigned

Maintain currency in the knowledge and skills necessary to facilitate industry-leading solutions