Overview:

Under the direction of the Head Volleyball Coach, the Assistant Volleyball Coach (or Associate Head Volleyball Coach, depending on experience) assists in coaching NCAA Division-I women’s volleyball.

Major duties of the job include:

- Act and cooperate professionally and collegially with the media, the community, the university and the department staff and administration;
- Act as lead recruiter in specific regions as designated by the head coach, to bring quality student-athletes to fit the values of the program and University;
- Support the department’s commitment to equity and diversity.
- Support the head coach in duties assigned to include items such as:
  - Coaching practices and competitions;
  - Teaching and developing sport-specific skills as determined by Head Coach;
  - Building successful team performance to bring the program to national prominence;
  - Recruiting quality student athletes;
  - Contest scheduling;
  - Enforcing written team rules and building/maintaining the culture of Fresno State Volleyball;
  - Maintaining budgets;
  - Acting in compliance with NCAA, conference and University rules and policies; monitoring academic progress of team members;
  - Assisting in the coordination of admissions and NCAA eligibility of incoming prospects.
  - Monitoring academic progress of team members;
  - Assistant video/scouting coordinator and technical advisor;
  - Serve as recruiting coordinator, academic, admissions and/or sports information liaison.

Supervisory Responsibility:

<table>
<thead>
<tr>
<th>Who Supervises this Position:</th>
<th>Head Women’s Volleyball Coach</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who is Responsible for completing the Performance Appraisal:</td>
<td>Head Women’s Volleyball Coach</td>
</tr>
<tr>
<td>What other classifications does this position supervise:</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Minimum Requirements: Knowledge, Skills, and Abilities:

- Knowledge of NCAA rules and regulations with a positive history of rules compliance
- Coaching philosophy and teaching concepts compatible with the department and head coach’s vision
- Established working relationships with youth volleyball clubs and high school coaches
- Demonstrated knowledge of Volleystation, Volleymetrics or Data Volley or commensurate knowledge
- Ability and willingness to support the department's equity commitments
• Demonstrated ability to work effectively with faculty, staff, students and supporters from diverse ethnic, cultural and socio-economic backgrounds
• Ability to project a professional attitude
• A work history of regular attendance and positive performance evaluations
• Possess or ability to possess valid Driver’s License

Education and Experience:

• Bachelor’s degree from an institution of higher education which is accredited by one of the six U.S. regional accrediting associations or by an equivalent international institution of higher education
• Minimum of two (2) years experience playing and/or coaching volleyball at a Collegiate level
  o Prior experience as a Collegiate Head Volleyball Coach or Associate Head Volleyball Coach would qualify to be considered for the Associate Head Volleyball Coach working title.
• Experience building relationships and contacts with clubs in the western US

Preferred Skills:

• Experience in scouting and video analysis
• Skilled in Volleymetrics, VolleyStation, and graphics programs
• Established working relationships with youth volleyball clubs and high school coaches in California
• Knowledge of coaching all skills and ability to demonstrate all the skills taught in this program
• Knowledge of statistics and match strategies
• Ability to formulate worksheets required for analytical studies
• Working knowledge of computer, video and editing systems
• Experience in administratively assisting a collegiate level program with travel, equipment, etc.
• Experience in student-athlete support relating to academics, character development, etc.
• Experience at DI level playing or coaching.
CALIFORNIA STATE UNIVERSITY, FRESNO
Position Description Form

Employee Name: [Name]   Position: Assistant Volleyball Coach or Associate Head Volleyball Coach

Department: Athletics   Date Prepared: December 2022

WORKING ENVIRONMENT
Check the appropriate box which most accurately describes the extent of the specific activity performed by the employee on a daily basis. If the activity is performed less than one (1) hour each day, check the N/A box.

<table>
<thead>
<tr>
<th>Number of hours/day</th>
<th>1-2</th>
<th>3-4</th>
<th>5-6</th>
<th>7+</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
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</tr>
</tbody>
</table>

1. Sitting
2. Standing
3. Walking
4. Bending Over
5. Crawling
6. Climbing
7. Reaching overhead
8. Crouching
9. Kneeling
10. Balancing
11. Pushing or pulling

12. Lifting or carrying
A. 10 lbs. or less
B. 11 to 25 lbs.
C. 26 to 50 lbs.
D. 51 to 75 lbs.
E. 76 to 100 lbs.
F. Over 100 lbs.

13. Repetitive use of hands/arms
14. Repetitive use of legs
15. Eye/hand coordination

16. Driving cars, trucks, forklifts and other equipment
17. Being around scientific equipment and machinery
18. Walking on uneven ground

MENTAL EFFORT

<table>
<thead>
<tr>
<th>Number of hours/day</th>
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</thead>
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<td></td>
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</table>

1. Directing Others
2. Writing
3. Using math/calculations
4. Talking
5. Working at various tempos
6. Concentrating amid distractions
7. Remembering names
8. Remembering details
9. Making decisions
10. Working rapidly
11. Examining/observing details
12. Discriminating colors
13. Making decisions
14. Noisy
15. Working with others
16. Working around others
17. Working alone

ENVIRONMENTAL FACTORS

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<td></td>
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</tr>
</tbody>
</table>

1. Inside
2. Outside
3. Humid
4. Hazards
5. High places
6. Hot
7. Cold
8. Dry
9. Wet
10. Change of temp
11. Dirty
12. Dusty
13. Odors
14. Noisy
15. Working with others
16. Working around others
17. Working alone

This position description is not an employment agreement or contract. Management has the exclusive right to alter this Position Description. Notification of changes will be provided to the employee consistent with the applicable bargaining agreement.

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