POS I T I O N  D E S C R I P T I O N

Department: Facilities Operations - Paint
Classification Title: Painter
Working Title: Temporary Painter
FLSA Status: ☒ Non-Exempt ☐ Exempt
Incumbent:

PURPOSE:
Facilities Management and Development (FMD), a unit within the Administration and Finance Division (AFD), is responsible for the planning, design, construction, operations, maintenance, and repair of university facilities, grounds, and infrastructure. FMD consists of five critical and interdependent support departments, including Customer & Business Services; Energy, Utilities, & Sustainability; Environmental Health & Safety; Facilities Planning & Capital Projects; and Facilities Operations. In support of the Cal Poly mission, the Facilities Management and Development department is committed to sustainability, responsible stewardship of natural resources, and promoting an inclusive culture that values individual and organizational integrity, civility, equity, and diversity.

Under general supervision of the Facilities Maintenance Manager for Architectural Trades, the Painter performs journey-level work in the painting, finishing, and maintaining of a wide variety of interior and exterior surfaces and structures.

DUTIES AND RESPONSIBILITIES:
The following examples illustrate typical work activities and are not meant to be all inclusive or restrictive:

ESSENTIAL JOB FUNCTIONS

Daily 90%

• Journey-level knowledge of the methods, materials, tools and equipment used in the painting trade including, finishing, and drywall.
• Ability to apply undercoats and finish coats using the full range of application methods including brush and roll.
• Ability to prepare surfaces for painting and finishing including minor patchwork and texture matching.
• Ability to apply paints and finishes neatly and accurately.
• Able to move furniture and clear spaces as needed.
• Able to work in a fast paced, team environment.

OTHER JOB FUNCTIONS

As Needed 10%

• Perform other job-related duties and special projects as assigned.
• Attend training and maintain skill currency as appropriate to safely and effectively complete assignments.
MINIMUM QUALIFICATIONS:
EDUCATION AND EXPERIENCE: Any combination of progressively responsible training and experience which demonstrates achievement of journey-level skills equivalent to that acquired through completion of a standard painter’s apprenticeship program.

LICENSES, CERTIFICATES, DEGREES, CREDENTIALS: Possession of a valid driver’s license or the ability to obtain by date of hire. This position may require the ability to obtain AHERA Supervisor certification for asbestos related work and Cal/OSHA Lead training as well as the ability to wear respiratory protection.

REQUIRED QUALIFICATIONS (SKAs):
- Thorough knowledge of the methods, materials, tools and equipment used in the painting trade including painting, finishing, and drywall.
- Thorough knowledge of the applicable state codes and regulations, including the Safety Orders of the Division of Industrial Safety of the State of California.
- Ability to apply paints and finishes neatly and accurately, mix paints and finishes, and match colors.
- Ability to erect and work from scaffolds, rigging and ladders.
- Ability to select the most appropriate materials for the job.
- Ability to read, interpret and work from blueprints, plans, drawing and specifications, make rough sketches, and estimate the cost, time and materials of painting work.
- Ability to maintain records, retrieve data and prepare standard reports using manual and/or computerized record-keeping systems.
- Ability to provide instruction to unskilled and semi-skilled assistants.
- Ability to analyze and respond appropriately to emergency situations.
- Ability to read, write and perform arithmetic calculations at a level appropriate for the position.
- Ability to interact and communicate in an effective manner, as well as, establish and maintain cooperative working relationships with clientele such as students, staff, faculty and co-workers.
- Ability to demonstrate professionalism in entering occupied areas including student residential halls, faculty and staff offices and other university space.

PREFERRED QUALIFICATIONS:
- Demonstrated skills in an institutional/educational environment utilizing a customer-oriented and service-centered attitude.
- Experience using lifts and booms to perform painting tasks.

SPECIAL CONDITIONS:
- Work may involve exposure to hazardous materials such as paint thinners, lead and asbestos.
- Ability to work on and climb ladders/stairs, work in confined and high spaces, carry up to 50 lbs., and squat, kneel and crawl.
- Ability to manipulate parts and tools of the painting trade.
- Ability to distinguish color and depth.
- Must be willing to travel and attend training programs off-site for occasional professional development.
• Must be able to work overtime, occasional holidays, and adjust working hours to meet special jobs. May be called back periodically to perform work as needed on an emergency basis.
• The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
• Must be able to successfully pass a pre-employment background/fingerprint check.
• This position classification has been defined as “Non-exempt” and is subject to overtime provisions of the Fair Labor Standards Act (FLSA).

SIGNATURES:

INCUMBENT: I have read this position description and understand its contents.

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SUPERVISOR: I certify that all statements on this form are complete and accurate.

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HUMAN RESOURCES USE ONLY

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